



TOWN OF TOWNSHEND
Selectboard
PO Box 223 Townshend, Vermont 05353

SELECTBOARD MEETING MINUTES

April 14, 2026 6:00 PM

Townshend Town Hall

Approved: 4/28/26

Present: Katie Marrow, Allie Evans, Rob Wright, Steve Frisk, Nick Suarez

In Attendance: Jeremy Zumbruski, Connie Holt, Brian Guerrino – BCTV

Members of the Public: Dale West, Scott Dorman, Carol Young, Helen Holt, Pam Corbett, Christine Heye, Shaun Marrow, Michael Longo

1. **Meeting Call to Order:** Marrow calls the meeting to order at 6:01pm
2. **Approval of Minutes:** Evans makes a motion to approve the March 24, 2026, meeting minutes and the April 10, 2026, special meeting minutes. Frisk seconds the motion. Motion carries 5-0-0.
3. **Additions and Deletions:** Marrow reads the addition to the agenda
 - a. New Business (8a): Warning for Special Town Meeting
4. **Members of the Public:** None
5. **Correspondence:** None
6. **Warrants:** Wright makes a motion to pay warrants;
 - a. General Fund/Highway: \$66,942.32. Frisk seconds the motion. Motion carries 5-0-0.
 - b. Payroll and Payroll taxes: \$18,041.31. Frisk seconds the motion. Motion carries 4-0-1.
7. **Reports:**
 - a. **Highway:** Zumbruski reports that the 1st round of grading is ongoing with cleaning culverts, ditches and temporarily filling potholes. The town has gotten a load of salt for next winter to save on cost.
 - b. **Treasurer:** no report
 - c. **Town Clerk:** Marrow reports that the clerk brought in \$1,788.00 in fees and services.
 - d. **Chair:** Marrow announces that there will be a public hearing regarding Act 181 and the Windham Regional Commission updating the land use map.
 - e. **Grant Coordinator:**
8. **Old Business:**

- a. **Warning for Special Town Meeting:** Evans makes a motion to move this agenda item to new business. Wright seconds the motion. Motion carries 5-0-0.

9. New Business:

- a. **Warning for Special Town Meeting:** This issue is taken up in executive session
- b. **Planning Commission Appointment:** Wright makes a motion to appoint John Evans to the Planning Commission to fill out Liza Martin's term. Frisk seconds the motion. Motion carries 4-0-1.
- c. **Planning Commission Request regarding Flood Plain Map Ordinance:** Evans makes a motion to authorize the Planning Commission to work with Windham Regional Commission to update the Flood Plain Ordinance. Wright seconds the motion. Motion carries 4-1-0.
- d. **Hazardous Tree Removal Project bids:** Wright reads the bids;
 - i. Rice: \$12,800
 - ii. Arbor Climb: \$12,000 or \$14,000 depending on option
 - iii. Longo: \$12,400
 - iv. Wilcox: \$13,500
 - v. Mayotte: \$10,995
 - vi. D&E: \$15,000
 - vii. Sav-A-Tree: \$11,500

Frisk states that he believes it should be awarded to a town resident if possible. Frisk makes a motion to award the project to Michael Longo. Evans seconds the motion. Motion carries 4-0-1.

- e. **NEMRC's recommendation regarding Received vs Postmarked Tax payments:** The Board decides to stay with post mark as the determining submission date.
- f. **Grant submission or Grant Agreements:** Wright makes a motion to have Suarez sign the scoping study project grant commitment document. Evans seconds the motion. Motion carries 4-0-1.
- g. **Common Use Request: Grace Cottage Fair Day:** Evans makes a motion to approve Grace Cottage Hospital's common use request for the setup, day of, and breakdown for Fair Day, to have Suarez the request, and to not waive the fee. Marrow seconds the motion. Motion carries 4-1-0.
- h. **Common Use Request: WRED End of School Celebration:** Wright makes a motion to approve WRED's common use request for the end of school ceremony. Evans seconds the motion. Motion carries 5-0-0.

- i. **Town Hall use request: BDCC Municipal Leader Network meeting:** Wright makes a motion to approve the BDCC's town hall use request for June 11, 2026 and to not waive the fee. Evans seconds the motion. Motion carries 5-0-0. The meeting is moved to executive session at 6:44pm.
 - j. **Executive Session:** VSA 1ξ313(a) – the appointment or employment or evaluation of a public officer or employee. Wright makes a motion to move to executive session and to invite Helen Holt and Connie Holt. Evans seconds the motion. Motion carries 5-0-0. The meeting is moved to executive session at 6:44pm. Evans makes a motion to end executive session and reconvene the regular meeting. Frisk seconds the motion. The meeting is reconvened at 7:51pm. Marrow reports that no action is being taken on agenda item 9.a – Old Business and no action taken on VSA 1ξ313(a) – the appointment or employment or evaluation of a public officer or employee.
10. **Adjournment:** Suarez makes a motion to adjourn. Marrow seconds the motion. Motion carries 5-0-0. The meeting is adjourned at 7:52pm.
 11. **Next Regularly Scheduled Meeting:** Tuesday, April 28, 2026, 6pm Town Hall