TOWN OF TOWNSHEND

Selectboard

PO Box 223 Townshend, Vermont 05353

SELECTBOARD MEETING AGENDA
WEDNESDAY, August 12, 2026 6:00 PM
Townshend Town Hall
Approved: 8/25/26

Present: Katie Marrow, Allie Evans, Rob Wright, Steve Frisk
Not Present: Nick Suarez
In Attendance: Brian Guerrino – BCTV, Jeremy Zumbruski, Connie Holt
Members of the Public: Shaun Marrow, Helen Holt, Christine Heye, Elisha Straford, Jaye Settle, Cory Ciklin, Bob DeSiervo, Jacob Settle, Paula Newton, Connie Fassuliotis, Johnathan Trier

1. **Meeting Call to Order:** Evans calls the meeting to order at 6:08pm
2. **Approval of Minutes:** Marrow makes a motion to approve the July 28, 2026, meeting minutes. Wright seconds the motion. Motion carries 4-0-0.
3. **Additions and Deletions:** none
4. **Members of the Public:**
   a. Cory Ciklin: Requests records of the $738,531.00 in grants revenue. Marrow summarizes how she came up with that number. Evans states that the Board will take your request into consideration and will move it to the Chair.
   b. Connie Fassuliotis asks when the West Hill Road bridge repair work will start, how long the project is, and traffic control. Zumbruski states that the starting date has been pushed back due to materials. The project will hopefully take about three weeks. The contractor is responsible for posting road signs.
   c. Laura Richardson: States that she is putting up signs on her property regarding roadside mowing. She expects that they will be respected. She asks what the status of the treasurer position is. Evans states that the Board is still reaching out to residents. As of yet they have not found a qualified person interested in the position.
5. **Correspondence:** none
6. **Warrants:** Wright makes a motion to approve warrants vote 1 for payroll and payroll taxes in the amount of $19,559.92. Frisk seconds the motion. Motion carries 3-0-1. Wright makes

a motion to approve warrants vote 2 for general fund and highway in the amount of $13,539.23. Marrow seconds the motion. Motion carries 4-0-0.

7. **Reports:**
   a. **Highway:** Zumbruski reports that summer work continues. Mowing has started. The roads grant work is now up on Townshend Acres. In the process of renewing the transfer station permit.
   b. **Treasurer:** Holt reports that taxes are coming in and tax day is August 26th.
   c. **Town Clerk:** Evans reports that the clerk took in $1,396.20 in fees and services in the second half of July.
   d. **Chair:** Evans brings to the attention of the Board the VLCT Claims Cost report for their review. Evans also brings to the attention of the Board the sign that is being posted at Round Hill Cemetery.
   e. **Grant Coordinator** – 2nd meeting of the month
   f. **Auditor's Recommendations Report** – 1st meeting of the month
   g. **Committee reports:**
8. **Old Business:**
   a. Selectboard Committee Policy: Marrow and Wright state that they are reviewing the draft policy and are not ready to act upon the draft. Request more time. The Board agrees to take more time.
   b. Selectboard Personnel Policy: Marrow and Wright state that they are reviewing the draft policy and are not ready to act upon the draft. Request more time. The Board agrees to take more time.
9. **New Business:**
   a. Town Hall/Common Use request:
      i. Poker Run Motorcycle Ride Benefit: Marrow states that it is not clear if they are requesting the Common of Town Hall. Holt is directed to contact Crystal Durocher.
      ii. Bull Creek Lands: not clear if they want to use the Common of Town Hall. Frisk makes a motion to charge the fee and approve contingent on determining the location and availability. Wright seconds the motion. Motion carries 4-0-0.
      iii. Cub Scouts Recruiting event: requesting to use the front of Town Hall. Marrow makes a motion to approve, waive the fee, and authorize Allie to sign on behalf of the Board. Frisk seconds the motion. Motion carries 4-0-0.
   b. Better Roads Grant fiscal year 2027 approval: Marrow requests to move to the 8/25/26 Board meeting. Boards agrees.

c. Decommissioned Fire Truck: Marrow makes a motion to put the truck out to bid. Frisk second the motion. There is a discussion of what to value it at. Motion fails 0-4-0. Zumbruski offers to talk with Glen Beatties about the value of the truck

10. **Executive Session:** Evans calls for a motion to enter into executive session via V.S.A 1ξ313(a)(3) appointment or employment or evaluation of a public official or employee. Marrow makes the motion and invites Connie Holt to attend. Evans seconds the motion. Motion carries 4-0-0. The meeting is moved to executive session at 6:51pm. Wright makes a motion to reconvene the regular meeting. Frisk seconds the motion. Motion carries 4-0-0 and the meeting is reconvened at 7:30pm. Evans reports that the Board will be scheduling a meeting with Johnathan Trier. Marrow will be contacting VLCT regarding authorized contacts. The Board has received two information requests for Craig Hunt. Holt is directed to respond that the requests are being forwarded to the town attorney.
11. **Adjournment:** Wright makes a motion to adjourn. Frisk seconds the motion. Motion carries 4-0-0.
12. **Next Regularly Scheduled Meeting:** Tuesday, August 25, 2026 at 6:00pm