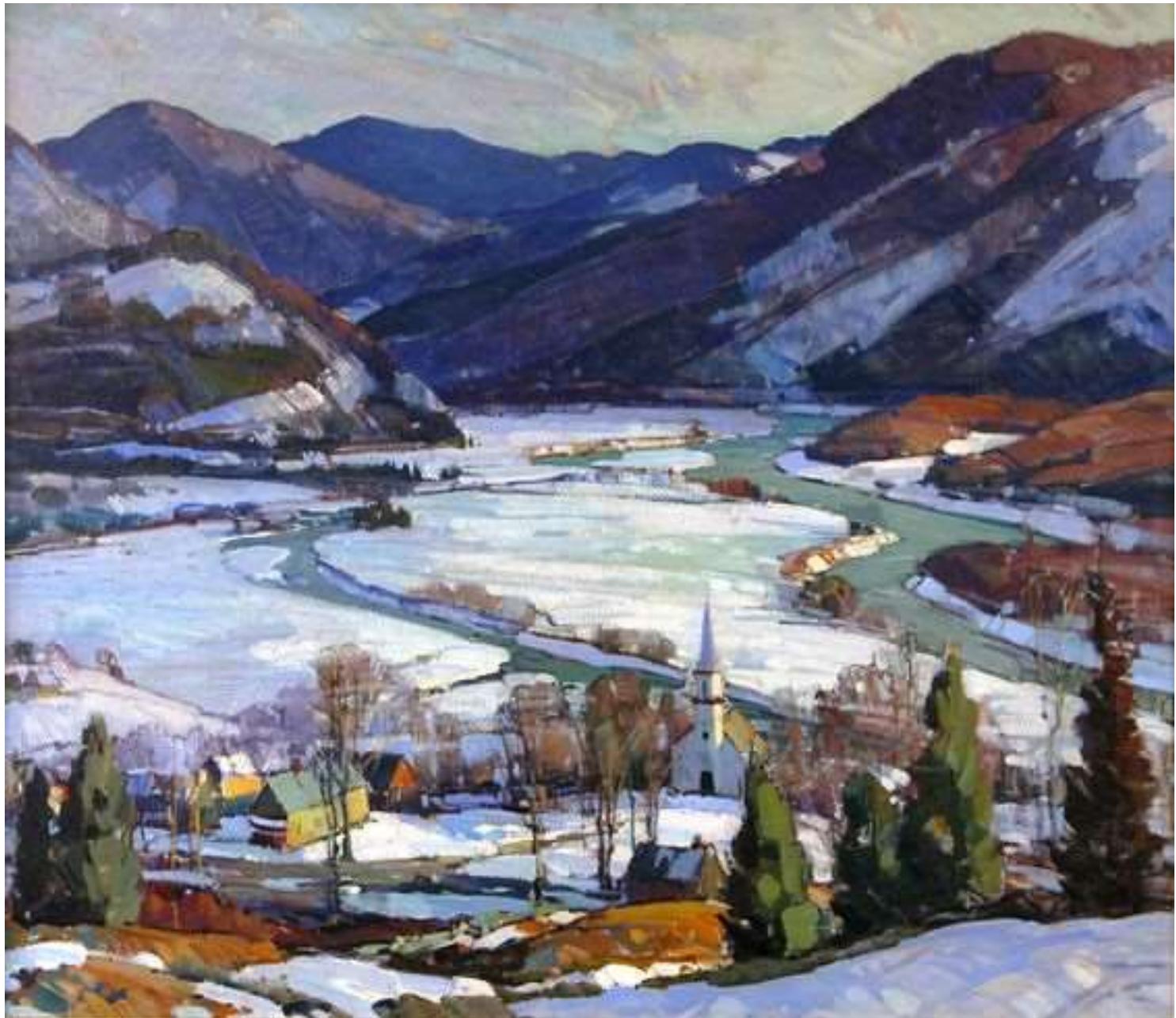


167TH ANNUAL REPORT TOWN OF TOWNSHEND



PLEASE BRING THIS REPORT TO
THE ANNUAL TOWN MEETING

DUTTON GYM

2030 VT ROUTE 30
TOWNSHEND, VT 05353

TUESDAY, MARCH 3, 2026 9:00 AM

TOWN OF TOWNSHEND

TOWN HALL - P.O. Box 223 - 2006 Vermont Route 30 - Townshend, Vermont 05353
Town Hall Phone 802-365-7300
www.unofficialtownshendvt.net

Population 1,232 Registered Voters: 1,167 Area: 27,200 acres Roads 62,857 miles

TOWN CLERK HOURS: Monday, Tuesday, Wednesday & Friday - 9am - 4pm
2nd & 4th Tuesdays - 9am -6pm & by appointment

TOWN CLERK:	802-365-7300 x1	townclerk@townshendvt.gov
TREASURER & TAX COLLECTOR:	802-365-7300 x3	treasurer@townshendvt.gov
SELECTBOARD ASSISTANT:	802-365-7300 X5	cholt@townshendvt.gov
LISTERS: Tuesday & Friday 9 am - noon	802-365-7300 x4	listers@townshendvt.gov
HIGHWAY DEPARTMENT	802-365-4260	jzumbruski@townshendvt.gov
TOWNSHEND COMPACTOR HOURS: Tuesday & Thursday 2pm - 6pm		Saturday 9am - 5pm
TOWNSHEND TRASH BAGS are \$4.00 each & a roll of 5 for \$20.00 and are available at:		
TOWNSHEND TOWN HALL	-	RIVERBEND FARM MARKET - HARMONYVILLE STORE
TOWNSHEND PUBLIC LIBRARY	1971 VERMONT ROUTE 30	802-365-4039
LIBRARY HOURS: Monday 1pm - 5pm, Tuesday, Friday & Saturday 9am - 1pm, Wednesday 1pm - 7pm		
FIRST CONSTABLE - Warren Beattie - 802-365-7334	SECOND CONSTABLE - Mike Cutts - 802-365-7393	
TOWNSHEND ELEMENTARY SCHOOL	66 COMMON ROAD	802-365-7506
LELAND & GRAY MIDDLE & HIGH SCHOOL	2042 VERMONT ROUTE 30	802-221-2100
TOWNSHEND POST OFFICE	1955 VERMONT ROUTE 30	802-365-7765
TOWNSHEND DAM	3845 VERMONT ROUTE 30 FOR RESERVATIONS	802-365-7703 877-444-6777

MEETINGS at TOWN HALL

SELECTBOARD:	2 th & 4 th Tuesdays	6pm	cholt@townshendvt.gov
PLANNING COMMISSION:	2 nd & 4 th Wednesdays	7pm	plan@townshendvt.gov
CEMETERY COMMISSION:	2 nd Mondays (March - December) 5pm		Charlie Marchant 802-365-7937
ALCOHOLICS ANONYMOUS:	Wednesdays	6pm	Daniel Holt 802-365-7541

OTHER TOWN MEETINGS

FIRE DEPARTMENT (work detail)	at the Fire House	4 th Monday	6pm
FIRE DEPARTMENT (business meeting)	at the Fire House	2 nd Thursday	7pm
LIBRARY TRUSTEES	at the Library	2 nd Wednesday	6:30pm
WEST RIVER MODIFIED UNION EDUCATION DISTRICT	at the L&G Library	3 rd Monday	7pm

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Cover picture
W River Valley w Church - Aldro Hibbard

WARNING FOR THE TOWN OF TOWNSHEND
(CORRECTED JANUARY 27, 2026)
2026 ANNUAL MEETING

The legal voters of the Town of Townshend are hereby notified and WARNED to meet at Dutton Gymnasium, located at 2030 VT Route 30, on Tuesday, March 3, 2026, at 9:00am, to act upon the following articles, viz:

ARTICLE I: To choose a moderator for the ensuing year.

ARTICLE II: To act upon the July 1, 2024- June 30, 2025 independent auditor's report.

ARTICLE III: Shall the voters vote to restructure the Finance Department to create a part-time Treasurer and part-time book-keeper to fulfill the duties of the treasurer and tax collector.

For informational purposes to be discussed in ARTICLE VII under the General Fund budget.

Town Clerk:	\$43,693.00
Town Treasurer:	\$5,000.00
Town Book-keeper:	\$20,000.00
Selectboard:	
(1) Chair:	\$1,500.00
(4) Members:	\$5,200.00
Casual Labor:	\$18.48 per hour (2.8%)

ARTICLE IV: To elect all Town Officials for the ensuing year(s):

Town Clerk:	(1) 1 year term
Town Treasurer:	(1) 1 year term
Selectboard:	(1) 3 year term
Selectboard:	(2) 1 year term
Listers:	(1) 3 year term
Delinquent Tax Collector:	(1) 1 year term
First Constable:	(1) 1 year term
Second Constable:	(1) 1 year term
Library Trustee:	(1) 5 year term
WRMUED Representative	(1) 3 year term
Cemetery Commission	(1) 5 year term (3/2031)
Cemetery Commission	(1) 2 yrs remaining of 5 yr term (3/2028)
Cemetery Commission	(1) 3 yrs remaining of 5 yr term (3/2029)
Planning Commission	(1) 3 yrs remaining of 5 yr term (3/2029)
Planning Commission	(1) 5 year term (3/2031)

ARTICLE V: To see if the Town will authorize the Selectboard to set a tax rate sufficient to cover all monies raised for municipal entities for the period July 1, 2026 through June 30, 2027, and to borrow money in anticipation of taxes?

ARTICLE VI: To see if the Town will authorize its Property Tax Collector to receive its Real Property Taxes quarterly, August 26, 2026; November 24, 2026, February 24, 2027, and May 26, 2027. Monthly interest will be charged at the rate of one-half percent (.5%) or fraction thereof. Interest of one percent (1.0%) or fraction thereof plus penalties will commence on May 30, 2027?

ARTICLE VII: To see if the Town will vote to appropriate **\$635,526.00** to pay for the running expenses and liabilities of the Town of which **\$441,585.00** to be raised in taxes?

ARTICLE VIII: To see if the Town will vote to appropriate **\$1,114,215.00** to pay for the running expenses and liabilities of maintaining the Town's roads of which **\$736,065.00** to be raised in taxes?

ARTICLE IX: To see if the Town will vote to raise **\$104,382.00**, by taxation, for the running expenses and liabilities of the library.

ARTICLE X: To see if the Town will raise **\$2,100.00**, by taxation, for the Old Cemetery Fund?

ARTICLE XI: To see if the Town will vote to create a Highway Surplus Fund to carry over highway surplus funds to address large highway projects and save money for future highway expenses?

ARTICLE XII: To see if the Town will vote to raise, by taxation, and appropriate **\$400,000.00** to the Highway Reserve Fund with the following allocation:

\$200,000 to be used towards funding highway infrastructure.

\$200,000 to be used towards funding future purchases leasing, and repair of highway equipment.

ARTICLE XIII: To see if the Town will vote to raise **\$15,000**, by taxation, and placed in a Fire Department Reserve Fund for vehicle repair, as requested by the town auditor and Selectboard?

ARTICLE XIV: To see if the Town will vote to raise **\$20,000.00**, by taxation, to be placed in the Fire Truck Capital Fund toward a future pumper?

ARTICLE XV: To see if the Town will vote to raise **\$4,000.00**, by taxation, to be placed into the Fire Pond Reserve to be used for future hydrant projects and repairs to existing hydrants?

ARTICLE XVI: To see if the Town will vote to raise and appropriate **\$25,000.00**, by taxation, to be placed in a Town Hall & Opera House Capital Preservation Fund, to be used exclusively for ongoing structural, mechanical and historic preservation work on the Town Hall & Opera House building - specifically excluding routine maintenance, day-to-day operational expenses, or any other costs currently funded under existing Town Hall budget line items - with expenditures from said Fund to be approved by the Selectboard.

ARTICLE XVII: To see if the Town will vote to raise **\$20,015.00**, by taxation, for the support of Social Services, as recommended by the Social Services Committee?

ARTICLE XVIII: To see if the town will vote to raise **\$65,000.00**, by taxation, for the purpose of purchasing a trash compacting system for trash collection at the Transfer Station?

ARTICLE XIX: To see if the Town will vote to authorize the Selectboard to acquire land by gift or purchase for municipal forest to promote reforestation, water conservation and good forestry practices?

ARTICLE XX: To see if the Town will vote to set the first Tuesday in March 2027 as the date for the 2027 Town of Townshend Annual Meeting?

ARTICLE XXI: To transact any other non-binding business to properly come before said Meeting?

Approved and Dated at Townshend, this 27th day of January 2026.

The Townshend Selectboard;

Allie Evans



Nick Suarez



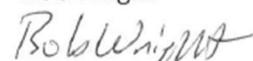
Katie Marrow



Steve Frisk



Rob Wright



Sullivan, Powers & Co., P.C.

Certified Public Accountants

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Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Jordon M. Plummer, CPA
VT Lic. #92-000180

October 28, 2025

Selectboard
Town of Townshend, Vermont
P.O. Box 223
Townshend, VT 05353

We have audited the modified cash basis financial statements of the Town of Townshend, Vermont as of and for the year ended June 30, 2025 and have issued our report thereon dated October 28, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit, we considered the Town of Townshend, Vermont's system of internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Townshend, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Townshend, Vermont's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the second paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

However, we have noted certain other matters during our audit as indicated in the accompanying Schedule of Recommendations. We have discussed the recommendations with the staff during the course of fieldwork and the recommendations may have already been implemented.

This communication is intended solely for the information and use of management, the Selectboard, and others within the Town of Townshend, Vermont, and is not intended to be and should not be, used by anyone other than these specified parties. If you would like to discuss any of the recommendations further, please feel free to contact us.

We would like to take this opportunity to thank the staff of the Town of Townshend, Vermont for their assistance and cooperativeness throughout our audit. It has been a pleasure working with you.

Respectfully submitted,

Sullivan, Powers & Co.

SULLIVAN, POWERS & CO.
Certified Public Accountants

Members of The American Institute and Vermont Society of Certified Public Accountants

SCHEDULE OF RECOMMENDATIONS – JUNE 30, 2025

Fraud Risk Assessment: The Town has not performed a fraud risk assessment. A fraud risk assessment is important because it identifies the Town's vulnerabilities to fraudulent activities and whether those vulnerabilities could result in material misstatement of the financial statements. The fraud risk assessment would also identify processes, controls, and other procedures used to mitigate the identified fraud risks.

- We recommend that the Town perform a fraud risk assessment reduce the possibility of fraudulent activities.

Fraud Policy: The Town does not have a fraud policy in place. A fraud outlines the Town's position on fraudulent activities and dishonest conduct and sets out procedures for employees to report suspected fraud or misconduct to the appropriate personnel within the Town. This policy should further outline the responsibilities of different positions within the Town in regards to reporting and investigating these claims. It should also discuss the actions that will be taken to investigate the claims and the protection that will be afforded to the person making the claim against retaliation from the accused.

- We recommend that the Town implement a fraud policy.

Incomplete Accounting System: Each fund is a separate accounting entity and should employ a general ledger to summarize operating activity during the year and record corresponding increases or decreases in the individual asset and liability account balances. The general ledger is a primary control device in any double entry accounting system. If properly and regularly maintained, the account balances will facilitate prompt and complete financial reporting at the end of any operating period. The individual accounts, particularly the asset and liability accounts, will provide control for reconciliation with other data internal or external sources. The Delinquent Tax Collector accounts are currently not under general ledger control.

- We recommend that the Town maintain these accounts in their general ledger separately and implement reconciliation procedures for all key accounts on a regular basis.

Procurement Policy: The Town's procurement policy has not been updated to comply with the Uniform Guideline.

- We recommend that the Town update its procurement policy to be in compliance with the Uniform Guidance.

Uniform Guidance Policies: Sections of the Uniform Guidance require non-federal entities that receive federal awards to have written policies and procedures or standards of conduct. Examples of these are listed below:

Conflict of Interest Policy	Financial Management Policy
Travel Cost Policy	Compensation Policy
Uniform Guidance Procurement Policy	Relocation Costs of Employees Policies
Payment – Cash Management – Drawdowns & Reimbursement Requests Policies	

- We recommend that all policies be reviewed and amended to include the requirements outline in the Uniform Guidance.

Documentation of Internal Control System: A solid understanding of internal control is essential. An organization must continually assess their internal control systems to ensure accurate financial reporting and compliance with laws and regulations. As part of this process, management should formally document its control systems. This should provide management with an understanding of the systems related to financial reporting, the documentation of controls over relevant assertions related to all significant accounts, disclosures in the financial statements, antifraud programs and controls over selection and application of accounting policies.

- We recommend that the Town perform a complete evaluation and documentation of the internal control process. This should break out the internal control process into the following five areas:

1. Control Environment: Sets the tone of an organization and is the foundation for all other components.
2. Risk Assessment: The identification and analysis of relevant risks to achieve its objectives forming a basis for how risks should be managed.
3. Control Activities: The policies and procedures that help ensure management directives are carried out.
4. Information & Communication: The identification, capture and exchange of information in a form and timeframe that enables people to carry out their responsibilities.
5. Monitoring: The process that assesses the quality of internal control performance over time.

Investment and Banking Policy: The Town does not have a formal investment and banking policy. This policy is extremely important in establishing and maintaining cash management in accordance with Selectboard directives. This policy should include general guidance for the Treasurer in the areas of bank selection, types of investments and policies for minimizing the risk of losses.

- We recommend that the Selectboard and the Treasurer work together to establish guidelines for the Treasurer in the areas of cash management and investing.

Cash Receipts Module: The Town does not utilize the NEMRC cash receipts module to record cash receipts. When money is collected, the Town uses spreadsheets to summarize the collection and uses general journal entries to record the revenue in the accounting software.

- We recommend the Town use the NEMRC cash receipts module to record cash receipts.

Delinquent Property Tax Collection: The Town does not have a formal tax sale policy. In addition, the delinquent tax list contains many large, old balances dating back several years.

- We recommend the Town implement a formal tax sale policy. In addition, we recommend the Town pursue these old balances aggressively and consult with the Town Attorney for possible tax sale.

Cemetery Fund: The Cemetery Fund includes revenues from lot sales of which a portion is for perpetual care where only the interest earnings can be spent and property taxes appropriated for cemetery for cemetery upkeep.

- We recommend that the town utilize the General Fund for the cemetery expenses and transfer the interest earnings from the permanent fund annually to this fund.

Town Garage Budget: The Town includes the budget for the Town garage expenses within their General Fund budget. However, the Town has a separate Highway Fund which is used for the expenses related to the operation of their Highway department.

- We recommend the Town include the budget for the Town garage expenses within their Highway Fund budget to better reflect the estimated costs of the Highway Department.

Formalized Agreement with Townshend Volunteer Fire Association, Inc: The Town owns and maintains the fire house and fire vehicles which the Townshend Volunteer Fire Association, Inc operates. As part of their arrangement, the Town covers the cost related to the fire house and vehicles and the Association covers costs related to personal gear and equipment. There is no formalized agreement for the relationship.

- We recommend that the Town and the Townshend volunteer Fire Association, Inc adopt a written agreement related to the use of Town owned property and equipment and guidelines on what costs are the responsibility of each party.

Accounting and Procedures Manual: The Town does not have a complete accounting and procedure manual in place although the Treasurer has started the process. This manual should define duties and responsibilities for current personnel so as to prevent or reduce misunderstandings, errors, in efficient or wasted effort, duplicated or omitted procedures, and other situations that can result in inaccurate or untimely accounting records. It will also help to ensure that all similar transactions or treated consistently, that accounting principles used are proper, and that records are produced in the form desired by management. A good accounting manual should aid in the training of new employees and possibly allow for delegation to other employees.

- We recommend that the Town complete this document for all accounting procedures as soon as possible. Each individual should document their duties and how to perform them. The manual should include examples of forms with description of their use. Once developed, only changes in procedures or forms will require changes in the manual. We believe this time will be offset by time saved in training and supervising accounting personnel. Also in the process of the comprehensive review of existing accounting procedures for the purpose of developing the manual, management might discover procedures that can be eliminated or improved to make the system more efficient and effective. We also recommend that the Town make sure that there are no jobs related to accounting and finance that only one person knows how to perform. The procedures manual would also be useful in determining whether this situation exists.

Fire Department Budget: Currently, the Town's Fire Department budget includes expenses budgeted for a "worst case scenario" rather than analyzing data from prior years to estimate the upcoming year. This results in significant underspending of the budget each year.

- We recommend the Town analyze the data from years Fire Department expenses when setting the budget for the upcoming year.

Budgeting for the Remittance of Solar credits: The Town has a group net metering agreement with Sovern Solar, Inc in which the Town receives solar credits from the generation of Sovern Solar, Inc's solar infrastructure. As part of the agreement, the Town remits 90% of the savings to Sovern Solar, Inc. The Town currently budgets for the electricity costs paid to Green Mountain Power, however, does not budget for the monthly remittance of the savings to Sovern Solar, Inc.

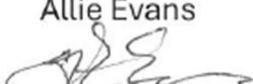
- We recommend the Town budget for monthly remittance payments to Sovern Solar, Inc.

Elected Town Offices			Appointed Town Offices	
			One Year Terms	
Town Moderator	David Liebow	1 year term to March 2026	Position:	Appointee:
Town Clerk	Ellenka Wilson	1 year term to March 2026	911 Coordinator	Anita Bean
Town Treasurer	Elaine Hill	1 year term to March 2026	911 Coordinator	Helen Holt
Select Board	Steven Frisk	1 year term to March 2026	911 Fire Liaison	Brian Schmidt
	Rob Wright	1 year term to March 2026	Animal Control	Constables
	Katie Marrow	3 year term to March 2026	Board of Adjustments	Planning Commission
	Allie Evans	3 year term to March 2027	Cell Tower	
	Nicholas Suarez	3 year term to March 2028		
Listers	Eugene Kuch	3 year term to March 2026	DV Fiber	Bob DeSiervo
	Mike Bills	3 year term to March 2027	DV Fiber	Andy Snelling
	Helen Holt	3 year term to March 2028	Emergency Management Coord.	Sherwood Lake
Delinquent Tax Collector	Becky Reilly	1 year term to March 2026	Energy Coordinator	
First Constable	Warren Beattie	1 year term to March 2026	Fence Viewer	Ellenka Wilson
Second Constable	Mike Cutts	1 year term to March 2026	Fence Viewer	Kristina Wright
Library Trustees	Marilee Attley	5 year term to March 2026	Fire Warden	Roger Brown
	Katherine DeGrenier	5 year term to March 2027	Flood Plain Administrator	Joe Winrich
	Elizabeth Brown	5 year term to March 2028	Health Officer	Tom Caffrey
	Judy Slowik	5 year term to March 2029	Howard Legacy	Barbara Bedortha
	Miriam Sculdenfrei	5 year term to March 2030	Howard Legacy	Margaret Bills
			Howard Legacy	Eileen Fahey
Cemetery Commission	Charles Marchant	5 year term to March 2027	Inspector of Shingles	Rob Wright
	Carly Sanderson (resigned)	5 year term to March 2028	Inspector of Wood & Timber	Rob Wright
	Bruce Bills (resigned)	5 year term to March 2029	Keeper of the Common	Liza Martin
	Paula Newton	5 year term to March 2030	Local Aid Coordinator	Amy Viser-Lynch
	Scott Nystrom	5 year term to March 2031	Recreation Committee	Katie Marrow
			Recreation Committee	Kristina Wright
Justice of the Peace	Elizabeth Brown	2 year term to January 31, 2027	Rescue Inc Liaison	Kathy Hege
	Allie Evans	2 year term to January 31, 2027	Senior Solutions	Kathy Greve
	Kathy Greve	2 year term to January 31, 2027	Social Services Screening	Kathy Greve
	Barbara Guerrero	2 year term to January 31, 2027	Social Services Screening	Kris Grotz-Kuch
	Connie Holt	2 year term to January 31, 2027	Social Services Screening	Barbara Guerrero
	Katie Marrow	2 year term to January 31, 2027	Town Ethics Liaison	Connie Holt
	Ellenka Wilson	2 year term to January 31, 2027	Town Grand Juror	Margaret Bills
			Town Events Coordinator	Shiloh Tedrow
Planning Commission	Andrew Snelling	5 year term to March 2026	Tree Warden	
(appointed)	Liza Swenn Martin	5 year term to March 2027	Tree Warden	Rob Wright
	Doug Ballentine	5 year term to March 2028	Valley Cares	Eric Scott
	Bob DeSiervo (resigned)	5 year term to March 2029	Weigher of Coal	Shaun Marrow
	Rick Matschke	5 year term to March 2029	Weigher of Coal	Rob Wilson
			Windham Regional Commission	Andy Snelling
			Windham Waste Management	Irv Stowell
			Road Commissioner	Rob Wright

SELECTBOARD REPORT

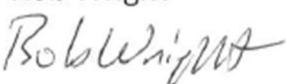
The selectboard has worked well this year to develop cohesion as a new board, support the road foreman in addressing highway issues, and keep an eye on expenditures and revenue to ensure the residents' tax dollars are being used responsibly. Challenges with the transfer station have come up this year, from staffing to equipment maintenance, and the selectboard, highway department, and residents have collaborated to keep operations running despite challenges. The selectboard through collaborations with town departments and members of the public in budget committees, has worked hard to present a budget that meets the town's operational needs while trying to contain increased costs, no small task given the realities of the times. We look forward to further engaging with the public on this budget at town meeting.

Sincerely,

Allie Evans

Nick Suarez


Katie Marrow

Steve Frisk


Rob Wright




Townshend Road Crew - January 2026
Photo by Constance Wocell

GENERAL FUND REVENUE	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
PROPERTY TAXES				
Property Tax - Current	389,070	167,994	388,262	441,585
Property Tax - Delinquent	-	156,787	-	-
Tax Collector Late Intere	750	2,895	750	750
Delinquent Collector Int	8,000	8,263	8,000	8,000
Education Billing Fee	6,144	6,795	6,849	6,700
Use of Fund Balance	200,000	-	175,000	-
PROPERTY TAXES Total	603,964	342,734	578,861	457,035
INTERGOVERNMENTAL REVENUE				
US Dam Tax-Loss Payment	5,656	5,656	5,656	5,656
PILOT VT & USA	20,745	32,411	28,922	28,000
STVT Current Use	78,653	78,901	78,886	78,000
Civil/Local Fines	300	223	300	200
Local Economic Impact	-	20,000	-	-
INTERGOVERNMENTAL REVENUE Total	105,354	137,191	113,764	111,856
LICENSES				
Dog License	900	1,000	1,475	1,000
Fish & Game	150	101	150	100
Liquor Licenses	200	185	185	185
Marriage License	40	135	750	100
LICENSES Total	1,290	1,421	2,560	1,385
TOWN CLERK FEES				
Office Fees/OTC	3,000	3,024	4,000	3,000
Recording Fees	12,000	13,109	10,000	10,000
Vehicle Registration	100	-	100	-
TOWN CLERK FEES Total	15,100	16,133	14,100	13,000
GENERAL MISC REVENUE				
Town Interest Earned	5,000	19,363	15,000	10,000
Town Hall/Common Rental	100	650	100	250
Misc Revenue	-	1,579	-	-
SOVEREN Land Lease	2,000	2,000	2,000	2,000
Trash Bag Sales	30,000	39,967	30,000	40,000
GENERAL MISC REVENUE Total	37,100	63,559	47,100	52,250
Total General Fund Revenue	762,808	561,037	756,385	635,526

GENERAL FUND EXPENSES	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
SELECTBOARD				
Wages-SB	6,600	5,400	6,700	6,700
FICA/Medi-SB	505	413	513	525
SELECTBOARD Total	7,105	5,813	7,213	7,225
SELECTBOARD ASSISTANT				
Wages-Admin	22,775	22,246	30,000	30,840
Bene-Admin-Ins	6,996	6,696	9,167	2,500
Bene-Admin-Eye	60	44	50	50
Bene-Admin-Dental	350	365	334	400
FICA/MEDI-SB Assistant	3,442	2,725	2,295	2,360
CCC Tax	-	752	-	-
Bene-Admin-Retire	-	-	2,175	2,200
SELECTBOARD ASSISTANT Total	33,623	32,828	44,021	38,350
TOWN CLERK OFFICE				
Salary Town Clerk	41,467	41,467	42,503	43,693
FICA/Medi-TC	3,556	3,380	3,634	3,343
TC Wages Clerical	5,000	5,569	5,000	5,000
Bene-TC-Ins	18,000	17,349	19,500	19,865
Bene-TC- Eye	-	42	85	110
Bene-TC-Dental	-	352	705	740
Bene-TC-Retire	2,903	2,903	3,082	3,277
VLCT/PACIF Bond Town Clrk	100	46	75	200
Training/PD - TC	200	56	200	200
Cloud/Disaster Recovery	240	3,102	300	2,000
Annual Support/Licenses	250	115	3,000	500
Equipment TC	250	-	250	-
Copier Lease 1st Citizens	2,500	2,070	2,700	2,000
Supplies - TC	2,000	2,409	2,000	2,500
COTT - digital records	2,040	2,040	2,040	2,040
TOWN CLERK OFFICE Total	78,506	80,900	85,074	85,468
ELECTIONS				
Wages-Elections	750	474	500	750
FICA/Medi Elections	57	36	38	50
Supplies - Elections	250	25	250	250
ELECTIONS Total	1,057	535	788	1,050
GRANTS COORDINATOR				
FICA/Medi-Grant Coordinat	-	666	1,109	1,140
Wages-Grant Coordinator	-	6,077	14,500	14,500
GRANTS COORDINATOR Total	-	6,743	15,609	15,640
FINANCE OFFICE				
Salary Treasurer	33,335	33,335	34,168	5,000
FICA/Medi-Finance Office	2,750	2,808	2,920	3,000

GENERAL FUND EXPENSES (cont)	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
Tax Collector-wages	5,000	4,096	-	-
Finance Office Asst	2,500	2,057	4,000	20,000
Bene-FO-Insurance	2,450	2,326	2,400	-
VLCT/PACIF Bond Treasurer	1,000	462	1,000	500
Training - Finance Office	200	40	200	10,000
Contract-Audit	20,000	19,900	20,000	20,000
Annual Support/Licenses	3,200	1,838	3,000	4,000
Cloud/Disaster Recovery	240	1,264	300	1,000
Technical Support	500	1,270	1,740	1,000
Copier Lease/Kyocera	446	445	450	860
Travel-Finance	300	187	300	-
Supplies - FO	500	345	500	500
Copier Maintenance	288	386	300	-
Miscellaneous	500	(1)	-	-
FINANCE OFFICE Total	73,209	70,758	71,278	65,860

DELINQUENT TAX COLLECTOR

Del Tax Emplry Exp	1,000	946	1,000	1,000
VLCT/PACIF Bond Delinq	400	185	300	200
Cloud/AnSprt/DisasterRec	1,300	1,395	1,400	1,400
Supplies - Del Tax	500	455	500	500
DELINQUENT TAX COLLECTOR Total	3,200	2,981	3,200	3,100

LISTERS

Wages-Listers	18,750	15,558	18,000	20,000
FICA/Medi-Listers	1,435	1,190	1,377	1,030
Marshall Swift/APEX	600	573	590	600
Legal Exp-Listers	3,000	-	3,000	3,000
CAMA	850	879	880	900
Cloud/Disaster Recovery	305	4,395	1,400	424
Annual Support/Licenses	-	415	3,600	2,000
Copier Lease Kyocera	760	822	820	860
Notices - Listers	150	108	110	160
Dues-Listers	50	-	50	-
Travel/Meetings - Listers	150	198	140	150
Supplies - Listers	250	215	230	240
Map Exp - Listers	4,250	4,169	4,169	3,260
Equip-Listers	-	300	-	-
LISTERS Total	30,550	28,822	34,366	32,624

PLANNING BOARD

Town Plan	10,000	12,600	8,000	-
PB Technical	600	160	500	500
Notices - PB	250	90	100	100
Printing - PB	225	-	100	250

	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
GENERAL FUND EXPENSES (cont)				
Supplies - PB	100	-	-	-
Map Expense - PB	375	-	-	500
PLANNING BOARD Total	11,550	12,850	8,700	1,350
BOARD OF CIVIL AUTHORITY				
Supplies - BCA	25	-	25	25
Appeals Exp - BCA	50	-	50	50
BOARD OF CIVIL AUTHORITY Total	75	-	75	75
GENERAL GOVERNMENT				
VLCT/PACIF	14,700	6,266	9,000	9,000
Unemployment - Town	1,000	1,030	1,000	1,500
WC - Town	-	479	1,000	1,000
CCC Tax	-	-	1,000	2,000
Legal Exp	5,000	1,000	5,000	2,500
Local Economic Impact	-	12,798	-	-
Computer Exp - TH	-	208	-	-
Zoom & R Hege (Domain)	250	227	250	250
Annual Support/Licenses	2,600	2,793	4,600	3,000
Technical Support	-	5,703	200	500
VLCT/PACIF Town Hall	9,000	3,481	-	-
Notices -	1,000	156	500	500
Town Report Print	2,000	2,478	2,200	2,200
Dues-Windham Regional	3,500	3,443	3,600	3,600
Dues-VLCT	3,000	5,835	3,000	3,100
Travel/Meetings	50	60	200	200
Travel-Admin	-	-	-	-
Supplies/Office Exp	3,100	5,191	3,000	2,000
Tax Bill Expense	1,000	263	1,000	1,000
Town Meeting Lunch	700	439	500	500
Soveren Solar	-	5,735	7,000	7,000
Electric-Library	100	94	-	-
Electric-Streetlights	3,300	4,635	4,600	4,600
EUROPA Domain	2,984	-	-	-
Website	-	-	4,000	4,000
TextMyGov	-	-	3,000	-
EUROPA MSP Platinum	9,000	-	-	-
Equipment	500	-	200	200
Misc Employer Expense	-	15	-	50
GENERAL GOVERNMENT Total	62,784	62,328	54,850	48,700
WASTE/RECYCLING/COMPACTOR				
Wages-Attendant	14,000	13,962	14,500	14,400
FICA/Medi-Waste/Recycling	1,125	1,068	1,148	1,080
Wages-Janitor	700	96	500	-

GENERAL FUND EXPENSES (cont)	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
Recycling	22,854	22,003	20,000	22,000
Repair/Maint-Compactor	5,000	4,423	10,000	10,000
VLCT/PACIF Compactor	200	58	-	-
Dues-WSWMD	9,252	9,252	9,623	9,604
Supplies - Compactor	5,000	557	5,000	1,500
Garbage Tipping Fees	29,644	31,964	35,000	40,000
Green-Up Day Expenses	200	-	-	-
WASTE/RECYCLING/COMPACTOR Total	87,975	83,383	95,771	98,584
MUNICIPAL TOWN HALL				
Wages-Repairs/Maintenance	-	-	2,500	2,000
Wages-Janitorial Town Hal	1,700	1,688	1,900	1,500
FICA/Medi- Town Hall	130	41	145	150
Contract-Clock	125	-	125	500
Alarm - TH	600	775	300	1,000
Repair/Maint-TH	7,500	3,014	7,500	5,000
Lawn Care-TH	-	-	250	-
Phone/Internet-TH	7,000	6,296	7,000	7,000
Fuel Oil-TH	3,550	4,935	4,200	5,000
Electric-TH	1,000	954	550	1,500
MUNICIPAL TOWN HALL Total	21,605	17,704	24,470	23,650
PUBLIC SAFETY				
VLCT/PACIF Bond Constable	200	93	-	200
VLCT/PACIF Police	600	282	900	600
Supplies-Constable	200	-	-	-
Rescue Inc	38,859	38,859	39,000	40,000
Pound Keeper	350	385	400	400
Emerg Mgmt	3,500	2,585	3,500	2,500
PUBLIC SAFETY Total	43,709	42,204	43,800	43,700
FIRE HOUSE/DEPARTMENT				
VLCT/PACIF Work Comp FD	1,500	694	-	-
Repair/Maint-FH	6,500	4,026	2,000	2,000
VLCT/PACIF Fire Dept	4,000	3,909	3,000	3,500
Phone/Internet-FH	600	515	600	600
Communications - FH	3,000	-	3,000	6,000
Dues-District Mutual Aid	23,000	24,028	24,000	25,000
Supplies - FH	500	118	500	500
Fuel Oil-FH	4,500	4,654	3,700	5,000
Electric-FH	600	334	250	300
Equip-FH	200	-	150	10,000
FH Contingency Funds	5,000	12,130	-	-
Misc. auditassist reserve	-	385	-	-
Transf to FD Rsv	-	1,579	20,000	-

	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
GENERAL FUND EXPENSES (cont)				
Transf to Fire Pond	-	-	10,000	-
FIRE HOUSE/DEPARTMENT Total	49,400	52,372	67,200	52,900
FIRE VEHICLES				
Repair/Maint-FT	14,000	2,634	14,000	300
VLCT/PACIF Fire Truck	4,000	2,417	5,500	3,000
Supplies - FT	500	104	500	500
Equip-FT	500	2,424	1,500	5,000
FIRE VEHICLES Total	19,000	7,579	21,500	8,800
TOWN BARN/GARAGE				
Internet/phone COMCAST	2,000	1,500	2,500	2,500
Annual Support/Licenses	-	1,843	2,000	2,000
Repair/Maint-Garage	1,000	2,912	1,000	2,000
VLCT/PACIF Garage	8,547	2,081	3,200	7,700
Phone Garage 1st Light	600	515	600	600
Supplies - Garage	2,000	2,979	2,000	2,000
Equipment - Boiler	400	-	400	400
Propane-Garage	5,070	3,744	5,100	5,100
Electric Garage	5,000	2,927	2,500	3,500
Garage Fuel	5,000	1,433	-	-
TOWN BARN/GARAGE Total	29,617	19,935	19,300	25,800
MUNICIPAL LAND MANAGEMENT				
Wages Mowing Common	-	-	720	-
Taft Meadows	1,000	3,500	500	1,000
Tree Management	3,500	-	3,500	3,500
Lawn Care Common	-	-	500	-
Tree Care Common	3,000	-	3,000	-
Repair/Maintenance Gazebo	500	-	500	-
MUNICIPAL LAND MANAGEMENT Total	8,000	3,500	8,720	4,500
COMMON				
Lawn Care-Common	-	-	-	4,000
Tree Care-Common	-	-	-	3,000
Fountain Care-Common	300	189	300	-
Repair/Maint-Gazebo	-	-	-	500
Supplies - Common	300	1	-	300
Electric-Common	-	181	200	350
COMMON Total	600	371	500	8,150
APPROPRIATIONS				
Social Svrs Appropriation	21,243	21,243	19,488	-
Stone Arch Bridge (THS)	50,000	50,000	-	-
Appropriation-TH	50,000	50,000	-	-
APPROPRIATIONS Total	121,243	121,243	19,488	-

GENERAL FUND EXPENSES (cont)	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
OTHER EXPENSES				
Contract-BCTV	1,500	1,700	1,500	2,000
Windham County Tax	21,000	21,266	21,000	22,000
Memorial Day Expense	500	367	100	150
Miscellaneous Expense	2,000	1,931	2,800	-
OTHER EXPENSES Total	25,000	25,264	25,400	24,150
LONG TERM DEBT				
Principal Paid-Long Term	40,000	40,000	40,000	40,000
Interest Paid: Notes	15,000	9,592	6,900	5,850
LONG TERM DEBT Total	55,000	49,592	46,900	45,850
Total General Fund Expenses	762,808	727,707	698,223	635,526
Less: Revenue				(193,941)

Total to be raised in Taxes for General Fund 441,585



HIGHWAY DEPARTMENT REPORT

2025 Infrastructure Work Completed by Town: Calendar year 2025 was a productive year for grants revenue and road/infrastructure work. The Road Crew did the work in-house to increase the quality, to decrease the cost and to capture grant revenue. Their hard work and cost containment resulted in a \$92,000 surplus at the end of Fiscal Year 2025. Two emergencies came up during the 2025 season: the washout of Acton Hill Road and the damage to Bridge 27 on East Hill Road. Fortunately, there was enough discretionary highway funds to cover the costs of the repairs without deficit spending.

2025 season: The work completed was funded through the approved budget and grants:

1. Paving of RT 35
2. Crack Sealing on Windham Hill Rd, Grafton Rd, and RT 35/Athens Rd
3. Sand Shed floor repair
4. Ditching/Culvert Replacement:
 - Back Windham - 18 culverts replaced, 1.5 miles of ditching/berm removal, 1200 ft of stone lining
 - Winslow - 1 culvert replaced, 1300 ft of ditching/berm removal, and 700 feet of stone lining
 - Sanderson - 3 culverts replaced, 1,000 ft ditching/berm removal, and hazardous tree removal
 - School House - 1000 ft ditching/berm removal and stone lining
 - Round Hill - 1 culvert replaced, 1,000 ft ditching/berm removal, stone lining, tree removal
 - Gale - 500 feet ditching/berm removal, and tree removal
 - Robin - 1 culvert replaced, and 700 feet of ditching/berm removal
 - Harwood - 1 culvert replaced, 1000 feet of ditching/berm removal
 - Galbraith - 1 culvert relaced
 - Gramma Cutts - 2 culverts relaced, and 500 feet of ditching
5. Bank Armoring: State Forest Road

Green Mountain Power road work completed 2025:

1. Plumb/Taft/Brookline Rd: 3.2 miles of improved poles and underground power lines, 37 culverts replaced, and 7,500 yards of gravel.
2. East Hill Rd: 2.2 miles of improved poles and underground power lines, 31 culverts replaced, and 4,300 yards of gravel.
3. West Hill Rd: 1.1 miles of improved poles and underground power lines, 10 culverts replaced, and 1,800 yards of gravel.

FY27 Proposed Budget and plan for the 2026 season:

The Highway Committee is pleased to report the proposed FY27 budget is comprehensive while maintaining cost containment. The budget reflects an ongoing commitment to obtaining grants for increased revenue for the infrastructure/road maintenance and upgrades. It also reflects a plan to address projects needed in town while maintaining cost containment.

Grants awarded to Townshend for the 2026 season:

- Bridge 43 Deck Replacement: town match - \$20,000.00 (grant \$200,000)
- Ditching/Culverts: town match - \$7,250.00 (grant \$29,000)
- West Hill slope stabilization grant: town match \$4,900 (grant \$19,600)
- Engineering Study for Bridge 41: town match - \$1,800 (grant \$18,000)

HIGHWAY DEPARTMENT REPORT (CONT)

2026 Season/ Fiscal Year 2027:

Materials:

Chloride - \$24,000

Sand - \$101,800

Salt - \$64,000

Hydroseed - \$3,000

Special Projects:

Materials for road repair:

Culverts - \$20,000

Ditch Stone - \$20,000

Misc Materials - \$20,000

Streambank Repair - \$10,000

Guardrails: Rte. 35 - \$21,600

Equipment:

Grader Lease - \$92,000

Loader Supplies/Parts - \$10,000 (2 tires)

Mower Rental - \$22,000 for a month rental

Excavator Rental - \$18,500 ((June-September)

Contract Retreatment:

Dam Road - \$63,000

In addition to this proposed budget, the Highway Committee is submitting articles to address the infrastructure and equipment needs.

Multi-Year Truck Replacement Plan

Year	Equip Purchase	Cost	Hwy Resv Fund	Balance of Reserve
FY27	1 Ton Truck	\$180,000	\$229,991	\$49,992
FY27	\$ towards 10 wheel dump truck (\$325,000)	\$50,000	\$49,991	\$00
FY28	\$ towards the above 10 wheel dump truck	\$275,000 remaining cost	\$200,000 (if approved)	-\$75,000

Note: the goal is to replace the 1-ton truck and the International 6-wheel dump truck (with a 10-wheel dump truck) in two fiscal years. Understanding that the 10-wheel dump truck will take several years to deliver.

Note: By the time we reach fiscal year 2029 (7/1/28 - 6/30/29) the 2020 Western Star will be 9 years old.

EQUIPMENT	Lifespan	Replace Year	Estimated Replacement Cost
Trk#1- 2012 Freightliner SD114 - 6 wheel dump	Spare		
Trk #2 - 2018 RAM 5500 - One Ton Truck	7 yrs	FY27	\$180,000
Trk#3 - 2015 International 7600 - 6 wheel dump	10 yrs	FY27	\$325,000
Trk #4 - 2020 Western Star - 10 wheel dump	10 yrs	FY30	\$325,000
Trk #5 - 2022 Western Star - 6 wheel dump	10 yrs	FY32	\$225,000
2018 John Deere 624KII Loader	15 yrs	FY33	\$275,000
2018 Kubota B2601 Tractor	20 yrs	FY38	\$40,000
2024 Kaufman Trailer (\$20,000)	20 yrs		
1993 Bandit Woodchipper Model 150	20 yrs	TBD	\$75,000

HIGHWAY REVENUE	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
TAXES RAISED: HIGHWAY				
Taxes Raised: Highway	782,956	782,956	1,234,455	736,065
Use of Fund Balance	-	-	-	17,000
TAXES RAISED: HIGHWAY Total	782,956	782,956	1,234,455	753,065
STATE HIGHWAY REVENUE				
STVT HW State Aid	120,000	127,083	123,335	124,000
STATE HIGHWAY REVENUE Total	120,000	127,083	123,335	124,000
OTHER HIGHWAY REVENUE				
FEMA July 2023	-	119,740	-	-
FEMA#4762DR 12/18/23	-	100,398	-	-
Plow: Other Towns	5,000	5,250	4,500	4,500
Grants & Aid	-	-	17,750	21,750
Better Back Roads Grant	-	-	-	14,700
VTRANS BB Roads Grant	-	52,000	9,712	-
Insurance Reimb	13,596	11,292	-	-
FY26 Paving/Culvert Grant	-	-	50,000	-
Scrap Metal Revenue	-	99	-	-
SOLD:JohnDeere 772 Grader	-	20,000	-	-
VT Trans Grant Structures	-	-	-	196,200
Misc. Highway Receipts	-	10	-	-
Contributions	-	22,330	-	-
OTHER HIGHWAY REVENUE Total	18,596	331,120	81,962	237,150
Total Highway Revenue	921,552	1,241,159	1,439,752	1,114,215



Leland & Gray Seminary

<u>HIGHWAY EXPENSES</u>	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
<u>EMPLOYEE EXPENSE: HIGHWAY</u>				
Wages - GM	240,422	244,969	246,433	257,000
SB Asst to Hwy	-	2,337	6,000	6,200
FICA/Medi-HW	13,000	18,719	15,459	20,000
Bene-Hwy Ins	60,000	52,047	60,333	60,000
Bene-Hwy Eye	320	172	330	215
Bene-Hwy Dental	2,600	1,893	2,766	2,000
CCC Tax	-	1,008	1,100	-
Bene-Hwy Retirement	14,000	17,148	15,435	19,400
Unemployment - Highway	1,000	-	1,300	-
VLCT/PACIF Work Comp Hwy	-	12,435	15,000	14,000
Uniforms Highway	5,300	5,588	5,500	5,700
VLCT/PACIF Highway	-	5,384	11,900	7,100
Travel Reimbursement	-	1,314	1,000	1,500
Misc. Expenses - Hwy	2,000	1,858	1,750	1,750
EMPLOYEE EXPENSE: HIGHWAY Total	338,642	364,872	384,306	394,865
<u>GENERAL EXPENSE: HIGHWAY</u>				
VLCT/PACIF Garage	-	5,855	-	-
GENERAL HWY EXPENSES Total	-	5,855	-	-
<u>OTHER HWY EXPENSES</u>				
Hired Services - GM	6,500	1,825	6,500	4,500
Road Signs - GM	1,000	-	1,000	1,000
MRGP State Fee	2,000	1,350	2,000	2,000
Materials & Supplies - GM	177,000	173,283	187,500	193,000
OTHER HWY EXPENSES Total	186,500	176,458	197,000	200,500
<u>CONTRACTS/GRANT SERVICES</u>				
Contract - Retreatment	125,000	96,997	150,000	63,000
Grants & Aid Expenses	-	1,814	-	7,250
VTRANS BB Roads Expenses	-	22,209	-	4,900
VTRANS Structure Grant Ex	-	-	-	21,800
Windham Regional Grant Ex	-	-	-	1,500
FEMA 071023 Flood	-	26,400	-	-
CONTRACTS/GRANT SERVICES Total	125,000	147,419	150,000	98,450
<u>GRAVEL CRUSHING</u>				
Gravel Crushing	60,000	60,000	60,000	40,000
Pit Maintenance	-	-	-	10,000
GRAVEL CRUSHING Total	60,000	60,000	60,000	50,000
<u>SPECIAL PROJECTS</u>				
All Special Projects	57,750	79,391	60,000	90,600
SPECIAL PROJECTS Total	57,750	79,391	60,000	90,600

HIGHWAY EXPENSES (cont)	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
OUTSIDE REPAIRS				
Outside Repairs	-	39,763	20,000	20,000
OUTSIDE REPAIRS Total	-	39,763	20,000	20,000
TK#4 2020 Western Star				
Ins/Registration	50	-	-	50
Supplies/Parts	10,500	14,240	11,350	12,500
TK#4 2020 Western Star Total	10,550	14,240	11,350	12,550
TK#3 2015 INTERNATIONAL				
Ins/Reg: Tk#03	50	-	-	50
Supplies/Parts: TK#03	8,250	45,922	8,950	9,200
TK#3 2015 INTERNATIONAL Total	8,300	45,922	8,950	9,250
TK#5 Western Star				
Ins/Reg TK#5	50	50	-	50
TK#5 Supplies Parts	9,150	9,390	9,880	9,200
TK#5 Western Star Total	9,200	9,440	9,880	9,250
TK#1 2012 Freightliner				
Ins/Reg: TK1	-	-	-	50
Supplies/Parts: TK1	8,250	8,101	8,950	9,200
TK#1 2012 Freightliner Total	8,250	8,101	8,950	9,250
TK#2 2018 Dodge				
Ins/Registration Dodge	50	-	-	50
Supplies/Parts: TK#2 Dodge	5,600	11,596	6,000	6,000
TK#2 2018 Dodge Total	5,650	11,596	6,000	6,050
MISC EQ: YORKRAKE/SAWS/ET				
Misc Equipment Purchased	-	858	-	-
Ins/Reg: Misc EQ	-	67	-	-
Supplies/Parts: Misc EQ	2,000	1,390	2,000	2,000
MISC EQ: YORKRAKE/SAWS/ET Total	2,000	2,316	2,000	2,000
Tractor: Kubota				
Supplies/Parts Kubota	750	503	750	750
Tractor: Kubota Total	750	503	750	750
Grader 672G JD				
Supplies/Parts: JD Grader	8,000	3,891	6,000	8,100
Equip JD772CH Grader Rent	-	12,500	-	-
Grader 672G JD Total	8,000	16,391	6,000	8,100
Loader 524				
Loader 524: Registration	-	-	-	50
Supplies/Parts: Loader 52	10,000	2,870	6,000	10,000
Loader 524 Total	10,000	2,870	6,000	10,050

HIGHWAY EXPENSES (cont)	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
JD 320P Backhoe				
Ins/Registration	-	-	-	50
Supplies / Parts	-	-	-	3,000
JD 320P Backhoe Total	-	-	-	3,050
All Highway Supplies				
Supplies/Parts	-	5,180	5,500	6,000
Diesel	-	-	50,000	50,000
Unleaded Gas	-	325	1,000	1,000
All Highway Supplies Total	-	5,505	56,500	57,000
OTHER EQUIPMENT EXPENSE				
Rental Mower	-	-	22,000	22,000
VLCT/PACIF Equipment	-	-	9,200	-
Excavator Rental	-	-	18,500	18,500
OTHER EQUIPMENT EXPENSE Total	-	-	49,700	40,500
OTHER EQUIP EXPENSE				
Rental Mower Pete's Eq.	8,000	10,364	-	-
Winter EQ: AQ	-	228	-	-
Liq Chloride Machine Exp	1,000	-	-	-
John Deere Grader Lease	-	-	-	92,000
VLCT/PACIF Equipment	-	3,696	-	-
Excavator (Milton Rents)	-	16,750	-	-
Supplies/Parts: AQ	5,000	6,038	-	-
Diesel: AQ	50,000	38,705	-	-
Unleaded Gas: AQ	1,000	382	-	-
Supplies/Parts: Backhoe	2,200	2,035	-	-
DEBT SERVICES				
Equ. Principal Payments	23,760	-	-	-
DEBT SERVICES Total	23,760	-	-	-
OTHER EQUIP EXPENSE Total	90,960	78,197	-	92,000
Transfer Out-Highway	-	-	400,000	-
Total Highway Expenses	921,552	1,068,839	1,037,386	1,114,215
Less: Highway Revenue				(378,150)
Total to be Raised in Taxes for Highway Fund				736,065

CD AND RESERVE FUNDS

CD or Reserve	Fiscal Year 2024	Fiscal Year 2025
Grace Cottage Sewer Fund	\$43,220	\$45,170
Reappraisal CD	\$166,005	\$173,493
Common Reserve	\$5,586	\$5,586
Mosley Reserve Fund (802 Credit Union)	\$32,658	\$33,238
Planning Commission Reserve Fund	\$6,619	\$6,619
RDAG Reserve (802 Credit Union)	\$70,939	\$72,652
Restoration Reserve Fund	\$53,152	\$57,946
Sidewalk Reserve Fund (802 Credit Union)	\$6,912	\$6,921
Stone Arch Bridge Reserve Fund	\$135,043	\$0
Fog Line Painting Reserve Fund	\$2,775	\$2,775
Fire Dept CD	\$347,330	\$0
Fire Pond Reserve	\$17,244	\$13,878
Town Hall Reserve Fund	\$0	\$39,019

State Reappraisal Payment	State Equalization Payment
Fiscal Year 25: \$8,653	Fiscal Year 25: \$1,018
Fiscal Year 24: \$8,696	Fiscal Year 24: \$1,023

Vermont Bond Bank	Garage (\$1,022,422)		
Principle Paid:	\$600,000	Interest Paid:	\$266,766
Balance Owed			
Principal	\$140,000		
Interest	\$15,656		

Equipment	Payment as of 6/30/25
Backhoe 320P (paid off)	\$32,464.32
Grader 672G (lease payment)	\$91,037.37



Townshend Volunteer Fire Department - Summer 2025
Painted by volunteers John Evans and Green Mountain Tent Company

LIBRARIAN'S ANNUAL REPORT

While reflecting on this past year in preparation for this report, I am reminded how much has changed in our library since three powerhouse women volunteered here. Martha Hoffman, who died recently, was in charge of filing since all the card catalog cards and shelving our adult collection before I began overseeing our online catalog. The loss of Ginny Milliken volunteering in our children's room meant no one was decorating for the holidays, overseeing the toys, shelving the children's books, and bringing in the cheerfulness factor downstairs that young families really appreciated. Her experience as a kindergarten teacher also made her savvy in assisting with any children's project prep. With the passing of Mary Moberly, I became solely responsible for all collection selections, for the creation of our flyers, signage, any printing and tech challenges, and overseeing our annual appeal lists. Our wonderful assistant librarians Beth, Pam, and Jen, who work a total of 10 hours per week combined, help fill the gaps while working on our online e-newsletter, assisting playgroup families, and managing our overdue list. Our dedicated volunteer, Jean Danilow, is always willing to pitch in and shelves all the adult items. We have a new volunteer, Alicia Carusona, who has been a huge help, especially with the Christmas trees for our festival and shelving things downstairs.

Influenced by Martha, Mary, and Ginny, I still believe that our community deserves services on par with larger libraires, albeit on a smaller scale. So I research services like Hoopla, Kanopy, and Mango even if they ultimately prove more than we need or can currently provide. I'm excited when we can begin offering something new like the Biblio+ streaming services. We continue to offer downloadable books using the Libby app as part of the Green Mountain Library Consortium, an online catalog and website, summer reading programming, support for book groups, outreach to the senior living community, and great books and movies as well as many programs for all ages.

While our hours remain unchanged, we have incorporated many programs into our hours that are not open. This year that's included PAWS for Reading, the L'After afterschool program visits, watercolor painting, trivia nights, and other game times. Many other off hours are spent prepping for these programs, researching other program options, finding books for you to enjoy to lower your stress levels, and on other administrative tasks. We hosted 36 programs for children with 356 attending and 35 events for adults with 148 people attending this past year. 947 people attended the 92 events we held that were for the enjoyment of all ages. We were happy to be able to participate in the Pumpkin festival and the reality Fair at Leland & Gray again this year. I look forward to 2026 and all that the Library will bring to the community in the coming months

Respectfully submitted,
Karen LeRue



Library Fund	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
<u>Library Revenue</u>				
Library Town Appropriation	89,473	76,473	77,850	104,382
<u>Library Trustees Revenue</u>				
State Library Grant	-	650	-	-
Library Fund Drive	-	11,645	-	-
Library Donations	-	3,027	-	-
Friends of the Library	-	8,547	-	-
Reimbursements/petty cash	-	495	-	-
Book of Month Club	-	1,500	-	-
Book Sale	-	50	-	-
Library Interest Revenue	-	1,195	-	-
Miscellaneous	-	516	-	-
Library Trustees Revenue	-	27,624	-	-
Library Revenue Total	89,473	104,097	77,850	104,382
<u>TOWN LIBRARY PR EXPENSES</u>				
Wages-Librarian	45,293	45,293	46,425	48,290
Wages-Asst Librarians	10,000	9,558	10,000	10,200
Wages- Library Custodian	1,900	1,307	1,900	1,900
VLCT/PACIF Library	-	1,560	2,000	2,500
Bene - Library Hlth Ins	-	-	-	19,866
Bene - Library Eye	-	-	-	105
Bene - Library Dental	-	-	-	926
Library FICA Tax	4,296	4,296	3,700	4,620
CCC Tax	197	234	100	300
Retirement Library	3,262	3,262	3,000	3,625
Town Library PR Expenses Total	64,948	65,510	67,125	92,332
<u>LIBRARY EXPENSES/TOWN</u>				
Website	225	204	225	300
Telephone	800	1,404	800	1,200
Travel/Meetings	600	461	600	600
Supplies	1,300	1,288	1,300	1,300
Postage	1,000	964	1,200	1,200
Equipment	800	777	800	800
Maintenance	3,000	2,766	2,000	2,500
Snow Removal	2,000	800	2,000	2,000
Oil	1,800	2,443	1,800	2,000
Electricity	-	146	-	150
Library Expenses/Town Total	11,525	11,252	10,725	12,050
Total Town Library Expenses	76,473	76,762	77,850	104,382

Library Fund (cont)	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
<u>TRUSTEES EXPENSES</u>				
Bequest Expenses	4,000	900	4,000	-
Professional	500	105	700	700
Performance	450	350	1,000	1,000
Technology	1,200	-	1,500	2,000
Audio Visual	1,800	1,616	1,800	1,800
Newsletter	300	294	300	350
Subscription	1,000	576	1,000	1,000
Supplies	1,500	1,032	1,500	1,500
Programs	2,500	1,922	2,500	2,500
Fundraisers	1,500	1,086	1,500	1,500
Books	10,000	6,351	10,000	10,000
Book of Month Club	-	983	-	-
Trustees EE Gifts	750	706	1,000	1,000
Trustees Misc	200	9	200	200
Trustees Expenses Total	25,700	15,932	27,000	23,550
Grand Total Library Expenditures	102,173	92,694	104,850	127,932

LIBRARY TRUSTEE REPORT

If you haven't been in the Townshend Public Library in a while, you may be surprised at all the things you can do there. You can learn how to paint. You can play Mahjong or Dungeons & Dragons. You can bring your child to a playgroup or join an adult book discussion. You can take an online class to learn job skills or a new language. You can meet with a state legislator to discuss your concerns. You can borrow a sewing machine or snowshoes or a musical instrument. You can get a pass for a discount at local parks and museums. And of course, you can check out books, audiobooks and DVDs.

All these things are made possible thanks to the hard work and creativity of our library director, Karen LaRue, who was recently honored by the Windham Central Supervisory Union for her efforts. Karen was awarded the Winter 2025 Dream Make Award "For making a difference in the lives of students in the West River Valley". Karen had a wonderful team in library assistants Beth Etman, Pam Russo, and Jen Towle, and volunteers Jean Danilow and Alicia Carusona. We're very pleased that the Friends of the Library group is newly revitalized by Christine Heye, Nacy Winrich, and Kathy Greve. We're grateful for the extra support the Friends organization offers.

This year, after interviewing community members and area groups to find out their hopes for our town, the trustees finalized a strategic plan to guide us in the coming years. We want to continue providing more community events like the Townshend Holiday Festival and to keep working with area organizations such as the WCSU after-school programs. We are also working on ways to make our building more useful for a wide range of activities and are currently investigating grant opportunities to upgrade the building and make it more accessible.

On a sad note, the library lost a great friend in 2025. Martha Hoffmann, who volunteered at the library for 25 years, passed away in December. Martha was the primary book cataloger for many years and kept the files in order. She was a mentor, colleague, and friend and will be sorely missed.

For more information about library offerings, please stop by or visit our website at townshendpubliclibrary.org

Library Trustees:

Marilee Attley, Kathy Dugrenier, Elizabeth Brown, Judy Slowik, Miriam Schuldenfrei

CEMETERY ANNUAL REPORT - 2026

The Cemetery Commission wishes to thank McKade Beattie for his work maintaining the Oakwood, Round Hill, and Maple Grove cemeteries. We also thank Kate Spencer for taking care of the Fisher Cemetery and thanks to Delano Schmidt for looking after Acton Cemetery. Scott Dorman organizes the Wreaths Across America program. He does great work doing the fundraising, ordering, and placing the wreaths on veteran's graves in Oakwood, Maple Grove, Round Hill, Twitchell, and Wiswell cemeteries.

We also want to thank Bruce Bills and Carley Sanderson for their work as Commissioners. Both resigned this past year. Jay Warren replaced Carley and Tim Massucco replaced Bruce.

We are working on two long-range projects. One is the creation of a green burial section at Oakwood Cemetery and an addition to the cemetery for non-green burials. Both sections will be surveyed, and grave markers will be allowed in each.

We have also discussed with the Townshend Historical Society the creation of a veteran's memorial area with perhaps some benches and a flagpole along with some signage to recognize veterans from Townshend who have served in post-Vietnam conflicts.

Finally, we need some help maintaining some of the so-called "back" cemeteries. Altogether, there are 13 cemeteries in town to maintain. If someone is willing to help, please get in touch with a commissioner. These are paying jobs at the town's casual labor rate.

Cemetery Fund	Budget FY2025	Actual FY2025	Budget FY2026	Proposed FY2027
<u>Old Cem General Fund Rev.</u>				
Old Cem Town Approp Rev.	2,100	2,100	2,100	2,100
Cem Interest-to be D Rev	-	2,396	-	-
Misc Income Revenue	-	5,956	-	-
Oakwood Ann Care Rev.	-	540	-	-
Oakwood Perp Care Rev.	-	50	-	-
Oakwood Gen. Revenue	-	525	-	-
Oakwood Lot Sales Rev.	-	20	-	-
Oakwood Fees Revenue	-	200	-	-
Oakwood-GC Field Use Rev	-	800	-	-
Cemetery Fund Revenue Total	2,100	12,587	2,100	2,100
Old Back Cemetery Total	-	1,088	-	-
Oakwood Cemetery Exp. Total	-	5,592	-	-
Round Hill Cemetery Exp. Total	-	261	-	-
Maple Grove Cem Exp. Total	-	653	-	-
Grand Total Cemetery Fund Expenses	-	7,593	-	-

TOWNSHEND SOCIAL SERVICES

AMERICAN RED CROSS OF NORTHERN NEW ENGLAND - Disaster Relief & Blood

Residents Served 4 2027 recommendation: \$500

BRATTLEBORO DEVELOPMENT CREDIT CORPORATION (BDCC) - Job Creation

BDCC requests funds for Southeastern Vermont Economic Development Strategies (SeVEDS) to provide programs including high school career education, small business lending and new business support

Resident Served: L & G students + 2027 Recommendation: \$3,500

CENTER FOR SOLACE - End of Life

Non-medical, volunteer-staffed programs for the dying and their caretakers fka Brattleboro Area Hospice

Residents Served 2027 Recommendation: \$300

FOOD CONNECTS - Food

General operating support for the Farm-to-School, Harvest of the Month, etc.

Residents Served 2027 Recommendation: \$500

GATHERING PLACE - Senior Support

A full array of services and activities for elders and adults with disabilities

Residents Served: 4 families 2027 Recommendation: \$500

GRACE COTTAGE HEALTH & HOSPITAL - Medical care, Emergency & Hospital

Residents Served 1529 2027 Recommendation: \$1000

GREEN MOUNTAIN RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) - Senior Volunteer Program

Develops programs for seniors who wish to volunteer within the community

2027 Recommendation: \$275

GREEN UP VERMONT - Environment

Sponsors Green Up Day and Helps pay for supplies, education tools and local promotion

2027 Recommendation: \$100

GROUNDWORKS COLLABORATIVE - Food & Shelter

Brattleboro Area Drop-In Center and Morningside Shelter have merged to provide emergency food, housing and case management services

2027 Recommendation: \$1,200

HEALTH CARE & REHABILITATION SERVICES (HCRS) - Mental Health

A broad range of community mental health services

Residents Served 34 2027 Recommendation: \$1,100

INTERACTION - Substance Abuse

Provides clinical programs and restorative justice to youth in Windham County (fka Youth Services)

Residents Served: 10 2027 Recommendation: \$1,540

MOOver – Transportation

Transportation for the elderly, disabled, and children and families who receive Medicaid

Residents Served 66 2027 Recommendation: \$1,000

NEIGHBORHOOD CONNECTIONS - Food

Meals on Wheels and transit services via the Mountain Town Connector

Residents Served 25 residents/6255 meals 2027 Recommendation: \$1,500

TOWNSHEND SOCIAL SERVICES (CONT)

SENIOR SOLUTIONS SOUTHEASTERN VERMONT - Senior Support

Support for elderly in including information, nutrition, transportation, help with forms, case management and caregiver respite

Residents served: 119 2027 Recommendation: \$950

SOUTHEASTERN VERMONT COMMUNITY ACTION (SEVCA) - Community Support

Weatherization, emergency heating repair, tax preparation services and thrift store vouchers

Residents served: 20 households 2027 Recommendation: \$1,500

TOWNSHEND COMMUNITY FOOD SHELF - Food

Food for families and individuals in need and also contributes to Project Feed the Thousands

2027 Recommendation: \$800

VERMONT ADULT LEARNING - Education

Free GED tutoring and testing and workforce readiness for adult learners

2027 Recommendation: \$800

VERMONT INDEPENDENT MEDIA / THE COMMONS - Local News

A non-profit, *The Commons* is Windham County's independent source for news

2027 Recommendation: \$1,000

WINDHAM COUNTY HUMANE SOCIETY - Animal Welfare

Provides safety and care to animals and supports the people - pet relationship

Residents served: 125 2027 Recommendation: \$500

WINSTON PROUTY CENTER FOR CHILDREN & FAMILY DEVELOPMENT - Early Childhood

VISIONFRONT CENTER FOR CHILDREN & YOUTH

Services for preschool children with special needs

2027 Recommendation: \$250

WOMEN'S FREEDOM CENTER - Woman & children

Supports women and children in Windham County who have experienced physical, sexual and emotional violence

Residents served: 13 women and 6 children 2027 Recommendation: \$1,200

Funded 2026 \$19,488 **2027 Recommendation:** **\$ 20,015**

TOWN CLERK'S REPORT

Thank you all for electing me to serve as your Town Clerk. I thoroughly enjoy my job; meeting new Townshend folks, seeing our residents, continuing to learn about the history of my hometown and especially never quite knowing what each day will bring. Once again, I have the best assistants out there, thank you Kurt Tietz & Anita Bean for sharing your valuable knowledge, experience and perspective with me! I am also sad to be losing my good friend and our Treasurer, Elaine Hill. I am happy for her but will miss her presence greatly!

I continue to serve on the Secretary of State's Town Clerk Advisory Committee. We are a small group of Clerk's who meet monthly and discuss and address the interests of the job with Sarah Copeland Hanzas and her office.

Cory Ciklin & his Friends of the Townshend Town Hall & Opera house have done and continue to do a phenomenal job restoring and beautifying our beautiful Town Hall. Thank you! Townshend News, our bimonthly newsletter is going strong, and remember, we welcome ideas and submissions. A small group of folks are starting a monthly community potluck and hope to see everyone there.

All dogs in Townshend must be registered by April 1st. The cost is \$11 for spayed or neutered dogs and \$15 otherwise.

2026 is a midterm election year. Registering to vote is easy, you can come into Town Hall, register online at olvr.vermont.gov, or (maybe a little less easier) go to the DMV. You can request absentee ballots if it is easier for you. The polls will be open from 8 am - 7 pm on Wednesday, April 8th for the School District Budget Vote, Tuesday, August 11th for the Primary & Tuesday, November 3rd for the General Election.

I wish you all a healthy coming year, filled with many moments and of peace and joy!

In gratitude,
Ellenka Wilson



TOWN TREASURER & TAX COLLECTOR REPORTS - FISCAL YEAR 2025 (7/1/2024-6/30/2025)

Townshend had another successful audit with Sullivan & Powers. Minimal corrections and adjustment were identified. Per Sullivan & Powers, FY2025 ended with surplus in the General Fund of \$34,011 and surplus of \$92,817 in the Highway Fund. With each new budget year, the Selectboard determines how best to appropriate any surplus/deficit funding. The FY2025 audit booklet from Sullivan & Powers is available in the Town Clerk's office for your perusal.

The Finance Office continues making bank deposits of quarterly tax collecting and miscellaneous revenue income, as well as managing the towns four M&T CD's: Reappraisal CD, Grace Cottage Municipal CD, Cemetery Perpetual Care CD, and Cemetery Interest Retained CD. The Fire Department CD was closed, and funds were sent to E-One Desorcie for the truck which is under construction.

The yearly administration processes with the Library Trustees and Cemetery Commission continues to go well. Town of Townshend is responsible for handling payroll, account payable, and CD maintenance.

Treasurer works closely with Glenn Beattie, Sherwood Lake, and Brian Schmidt in handling Fire Dept & Fire Pond grant monies. I work with Road Foreman, Jeremy Zumbrusky, to administer the State of Vermont Grants & Aid programs for the Highway Dept.

Since the Tax Collector position is a part-time position within the town, Anita and I continue processing tax payments, answering questions and emails from the taxpayers, as well as from mortgage companies.

PLEASE REMEMBER TO INCLUDE YOUR TAX PAYMENT COUPON WHEN MAKING A PAYMENT. If your property taxes are escrowed with a mortgage company or bank, it is your responsibility to make sure they receive a copy of the current tax bill. Town of Townshend only sends a copy to companies that make the request. When paying taxes, Townshend accepts cash (exact amount), check, or money order.

DELINQUENT TAXES are handled by Becky Reilly, 264 Kearley Drive, Townshend, VT 05353, (802) 282-3827, nystrombecky@yahoo.com. A separate payment needs to be made to the Delinquent Tax Collector.

Note: It is very important that every Vermont resident file their Homestead Declaration by April 15th. Not doing so results in the state assessing for late declaration filings.

As of Town Meeting Day 2026, I will be stepping down as Treasurer and Tax Collector. It has been a pleasure working for the Town of Townshend residents since 2018.

Treasurer: Elaine Hill, PO Box 223, Townshend VT 05353, 802-365-7300, ext.103, treasurer@townshendvt.gov.

DELINQUENT TAX COLLECTOR 2024-2025 REPORT

After receiving the warrant in May of 2025 for \$225,341.75 the total delinquent taxes owed to the Town of Townshend was \$235,847.75. I held a tax sale in August 2025 where one property was auctioned off, six others paid in full before tax sale date. Vermont state statutes have changed to make it so that I cannot begin tax sale proceedings until twelve months have passed since the taxpayer became delinquent.

I will begin tax sale proceedings once I receive the warrant for 2026. The struggle remains with deceased property owners with delinquent taxes where there is no estate or death certificate on file which are needed to enter the properties into probate court. I currently have three properties that account for nearly \$24,000 and those have been handed over to an attorney to legally be able to put them up for tax sale. The remaining dollars on my list are under monthly payment arrangements with me to pay their balances off within 12 months.

I do my best to work with everyone as much as I can while sticking to my policy that I implemented when I began collecting delinquent taxes. I would be happy to serve the Town in this position for another year.

*Note - All of the figures mentioned above are principal only and do not include interest and penalty.

Town of Townshend Delinquent Tax Summary				
			2020 and Older	\$18,709.65
Delinquencies	July 1, 2024	\$170,158.86	2021-2022	\$2,217.53
Delinquencies added	May 30, 2025	\$225,341.75	2022-2023	\$9,135.92
Delinquencies collected	July 1 - June 30	\$(159,652.87)	2023-2024	\$38,090.81
Delinquencies as of	June 30, 2025	<u>\$235,847.74</u>	2024-2025	\$167,693.83
			June 30, 2025	<u>\$235,847.74</u>

** As of January 1, 2026 the outstanding delinquent balance is just over \$100,000 of which about \$25,000 is in attorney's hands. One large delinquent balance is currently making a substantial monthly payment.

HOWARD LEGACY FUND REPORT (7/1/24-6/30/25)

Aurelius Chapin Howard, born 1812, lived much of his life in Townshend. He made a fortune in Michigan land, and in his Last Will and Testament, he bequeathed to the Town the sum of \$10,000 (an enormous sum in that period). The interest from this fund was directed to be used to assist the poor of the Town. Mr. Howard died on January 9, 1881, and at a Town Meeting, held on December 5, 1881, the Town voted to accept the legacy and elected three Trustees to administer it. The fund continues to this day with three Trustees in place to be contacted if need be.

Financial Statement

Fund Balance:

Principal Balance of the CD (not to be disbursed)	\$ 10,000.00
Balance of Money Market Fund	\$ 9,144.85
Interest Balance of CD & Money Market Fund	\$ 12.40
Sub-Total:	\$19,144.85

Money Market Disbursements:

No Disbursements:	\$ 0.00
Total Fund Balance:	\$19,144.85

PLANNING COMMISSION ANNUAL REPORT

The Planning Commission's main function is to provide a long-term plan for the Town. This is accomplished through the development of a comprehensive town plan which looks at the current information and recent trends and sets objective for the future that are in compliance with the State's planning goals. A new town plan was prepared and adopted this year and will be in effect for the next eight years. This is an important document that establishes the town's position on important topics that come before the State such as Act 250 and Act 248 permits. Included in this lengthy document are sections on economic development, housing, infrastructure, environmental requirements providing the town plan with substantial deference in all Act 248 hearings for new utility infrastructure within the Town. The town plan is also a key element for the Windham regional Commission to certify the Town's planning process, which is a requirement for many State grants.

In addition to work on the town plan the Planning Commission has been working with the Select Board to select vendors for providing better ADA access to the main floor of the Town Hall. A significant obstacle is that single side of the front door doesn't provide enough room for a wheelchair and it is very difficult to open the door from a wheelchair. Automatic door operators with ADA buttons will make it easier to enter the building.

The Planning Commission assisted the Grant Coordinator in getting grant funding for architectural designs for improving the ADA access to the ground floor of Town Hall.

The Planning Commission meets on the second and fourth Wednesday of each at 5:30pm at Town Hall.

Doug Ballentine, Chair, Rick Matschke, Vice Chair, Andy Snelling, Clerk, Liza Martin

LISTERS ANNUAL REPORT

The biggest news in the Listers office this year is that we've finally been successful in lining up a town-wide reappraisal. The last one was in 2012 and Townshend properties are currently calculated to be around 58% of fair market value.

For the last several years we've attempted to find a State approved reappraisal company interested in doing the job for Townshend. In November we sent out another round of RFPs and finally got a single positive response. NEMRC has sent us a contract for a town-wide reappraisal for the 2031 Grand List.

The contract is currently being reviewed by the Selectboard and by the time Town Meeting rolls around will likely have been approved. It's important to know that an increase in your assessed property value does not mean your taxes will increase. It's only when everyone's property is assessed at fair market value that everyone pays their fair share of municipal property taxes.

There are new rules in place governing Lister education requirements and the reappraisal cycle and process is changing also. As Listers we are tracking changes carefully and doing what's required to stay in compliance.

We are always grateful to property owners for their co-operation throughout the year and we remain thankful to the owners of the Bald Mountain and Camperama campsites for their ongoing assistance. Please remember to file your Homestead Declaration (HS-122) every year and give us a call if you have any questions.

Our scheduled hours are Tuesday and Friday mornings and that's the best time to reach us by phone, but we always keep an eye on our email so that's often the quickest way to hear back from us.

Townshend Listers 802-365-7300 x4 listers@townshendvt.gov

Mike Bills Helen Holt Gene Kuch

GRANT COORDINATOR REPORT

It's been a highly successful year for grant funding! Thank you for this opportunity to serve the Town of Townshend. Applications that have been submitted for grant funding but are still pending or not yet decided are not included here. Grants Updates are available at the second Selectboard meeting of every month.

Fiscal Year 2025 (FY25) Grants and Projects Completed

1. VT State Historic Preservation Grant FY25
 - a. 56 damaged or missing slates were repaired or replaced on the roof of the Town Hall completed 5/2025.
 - b. Total Reimbursement: \$6,281
2. VT Community Tree Fund FY25
 - a. 5 native trees were planted, mulched, and watering bags were provided on the town common in partnership with the VT Urban & Community Forestry Program and VELCO completed 5/2025.
 - b. Project Value: \$2,500 awarded in the form of trees, materials, and labor.
3. Preservation Trust of Vermont: MTAP FY25 (Municipal Technical Assistance Program)
 - a. Reimbursement grant for previously completed project for architectural plans for ADA bathroom and ADA accessible ramp.
 - b. Total Reimbursement: \$4,700.
4. Grants in Aid FY25
 - a. Fixing Hydrologically Connected Road Segments completed 10/2025.
 - b. Total Reimbursement: \$17,750
5. Class 2 Roadway Paving Grant FY25
 - a. RT 35 paving completed 07/2025
 - b. Total Reimbursement: \$115,394
6. Better Roads Cat A Grant FY25
 - a. Road Erosion Inventory completed 10/2025
 - b. Total Reimbursement: \$9,712
7. VLCT PACIF grant FY25
 - a. Fire Alarms update to town garage completed 8/2025
 - b. Total Reimbursement: \$2,109

Total of grants received for Fiscal Year 2025: \$155,946

Fiscal year 25-26 Grant Projects Awarded with projection completion FY26-FY27

1. Town Highway Structures Grant program FY25
 - a. Town Bridge 43 deck repair. Projected completion calendar year 2026.
 - b. Award/Reimbursement: \$200,000
2. Town Highway Structures Grant Program FY26
 - a. Town Bridge 41 engineering study
 - b. Award: \$18,000
3. Better Roads Program, Cat C Streambank repair FY25 (work completion FY27)
 - a. West Hill Road
 - b. Award: \$19,600
4. Grants in Aid FY26
 - a. Fixing Hydrologically Connected Road Segments
 - b. Award: \$29,000

Total of grants awarded for Fiscal years 2025 and 2026: \$266,600

FIRE DEPARTMENT ANNUAL REPORT - 2026

The makeup of our calls for this year has followed a similar pattern related to the past few years. The bulk of the responses have to do with motor vehicle incidents, DHART landings, and various types of assists – odors, detector/alarms, and personal help. We did have a few incidents where there was significant loss both in Townshend and with our Mutual Aid partners.

We established another fire pond with the help and the cooperation of the Trousdale family. All the fire ponds in town have been tested. We are always looking to establish additional ponds in town. If there is an ideal location, let any officer know.

If all goes well, we can expect the delivery of our new pumper, which was ordered three years ago, by September 2026. We also added a second brush truck to our fleet. It was purchased by bid from the Town of Bradford.

Like most first responder groups, enrolling and retaining members to help is a challenge. If you can help in anyway, the department will train you via our “in-house” program or through the West River Training Group. We would also provide some assistance and support if you wanted to attend formal training like the Fore Fighter One courses.

Your department also helps with fire education at the grade school, participating in the “Trunk or Treat” event and helping with the horse parade.

To all the Townspeople who have supported us with donations, assistance in building fire ponds, or boxes of cookies at a scene or event, thank you. You can follow us on Facebook and get further TFD information on our website at: <https://www.townshendvtfire.org>.

TOWNSHEND HISTORICAL SOCIETY ANNUAL REPORT - 2026

The Townshend Historical Society would like to thank the Town of Townshend for taking great care of the newly restored West Townshend Stone Arch Bridge and for completing all the necessary paperwork for compliance. The Vermont Division for Historic Preservation certified that we have successfully completed our one year review on the bridge. This would not have been possible without the support of our Town and our community.

We would like to thank the organizers of the Townshend Pickle Festival as well as the Townshend Pumpkin Festival for curating such successful events and inviting us along. Our booth was well attended at each, and we even gained new members and contributors. Thank you for organizing these events for our town. We are looking forward to participating next year.

Another big thank you is to our members, our Board Members, and all the generous donations we have received throughout the year. These contributors help us continue to preserve and discuss the history of this great town for the generations to come. Our board members, Charlie Marchant (President), Robert DuGrenier (Vice President), Helen Holt (Treasurer), Katie Marrow (Secretary), Heidi Clawson (Trustee), and Eileen Fahey (Trustee) alongside dedicated volunteers, Nancy Winrich and Mikhaila Janiszyn, keep this effort alive. Join us for a regular meeting on the third Monday of each month if you want to come see what we do. We are looking to fill an open Trustee position so if you are interested, please reach out to a Board Member to discuss.

Townshend Historical Society will be improving our website, organizing our office and catching up on our filing of new and existing material in the coming year. If you have any skills to lend in those departments, please let us know. In terms of a non-office-related project, we have discussed with the Townshend Cemetery Commission establishing a memorial area at Oakwood Cemetery to recognize Townshend's post-Vietnam service members. We have also indicated our support for the ongoing restoration, preservation, and beautification of both the Townshend Town Hall and the Townshend Fountain.

FISCAL YEAR 2025 SALARIES & WAGES

CEMETERY

McKade Beattie	\$88
Bradford Cutts	\$ 2,438
Charlie Merchant	\$ 1,153
Delano Schmidt	\$ 88

DELINQUENT TAX COLLECTOR

Becky Rielly	\$ 12,338
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FINANCE OFFICE

Anita Bean	\$ 4,152
Elaine Hill	\$ 35,335

GRANT COORDINATOR

Katie Marrow	\$14,218
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HIGHWAY DEPARTMENT

Zach Clark	\$ 59,247
Leonard Reynolds	\$ 56,065
Billy Roberts	\$ 59,039
Jeremy Zumbruski	\$ 70,617

LIBRARY

Christine Chandler	\$ 5,095
Elizabeth Etman	\$ 1,656
Karen LaRue	\$ 46,600
Pamela Russo	\$ 2,366
Jennifer Towle	\$ 439

LISTERS

Mike Bills	\$ 4,986
Helen Holt	\$ 9,323
Gene Kuch	\$ 1,250

SELECTBOARD

Alene Evans	\$ 1,500
Sherwood Lake	\$ 1,300
Katie Marrow	\$ 1,300
Nick Suarez	\$ 1,300

SELECTBOARD ASSISTANT

Connie Holt	\$ 24,583
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TOWN CLERK & ASSISTANTS

Anita Bean	\$ 961
Kurt Tietz	\$ 5,082
Ellenka Wilson	\$ 41,466

TOWN HALL & GARAGE

Anita Bean	\$ 351
Eddie Benoit	\$ 561
Christine Chandler	\$ 531
Brian Peters	\$ 1,425

TRANSFER STATION

Wayne Allen	\$ 8,121
Eddie Benoit	\$ 3,131
Craig Hunt	\$ 68
Laura Richardson	\$ 210
Karen Serricchio	\$ 2,385
Iain Tweedy	\$ 140

BIRTHS

NAME of CHILD	DATE	NAME of MOTHER	NAME of FATHER	RESIDENCE
Barone, Wren Meri	February 25 th	Wade, Paige	Barone, John	Townshend
White, Milo Oliver	May 10 th	Robertshaw, Tansy	White, Karl	West Townshend
Sochin, Whelen Adler DaCosta	May 28 th	Sochin, Tammy	Sochin, Demitri	West Townshend
Clark-Orkins, Oliver Jay	June 5 th	Clark, Brittney	Orkins, Jakob	Townshend
Paquette, Harper Jean	June 12 th	Paquette, Ashley	Paquette, Eric	Townshend
Laughman, Joeb William	July 17 th	Laughman, Jessica	Laughman, Joshua	Townshend
Wright, Emmett Ryun	July 27 th	Wilkins-Donna, Gabrielle	Wright, Tyler	West Townshend
Osborne, Carley Grace	September 11 th	Osborne, Shelly	Osborne, Joshua	Townshend
Kozlowski, Lane Leon	October 21 st	Duquette, Brianna	Kozlowski, Kaleb	Townshend
Chase, Walker Levi	November 10 th	Chase, Bethany	Chase, Adam	West Townshend
Jackson, Billie Katherine	November 14 th	LaPenta, Emilia	Jackson, Bennett	Townshend
Morse, Emma Jane	December 8 th	Mowrey, Rachel	Morse, Taylor	Townshend

MARRIAGES

SPOUSE	RESIDENCE	SPOUSE	RESIDENCE	DATE	PLACE
Norman, Olivia	Townshend	Marino, Samuel	Townshend	April 25 th	Townshend
Salas Laynes, Mariana	Townshend	Blank, Maximillian	Townshend	May 10 th	Jamaica
Robison, Megan	Bowdon, Georgia	Wilkins, Claire	Bowdon, Georgia	June 6 th	Townshend
Bronson, Carla	Townshend	Aubuchon, Jason	Townshend	July 5 th	Townshend
Danforth, Theodore	Townshend	Fredrikson, James	New York, New York	July 15 th	Townshend
Contois, Georgia	Wilmington	Gallogly, Jacob	Jamaica	September 20 th	Dummerston
Dulgerova, Julia	Chalfont, Pennsylvania	Thoma, David	Townshend	September 27 th	Andover
Mays, Kaitlyn	West Townshend	Czekalski, Travis	West Townshend	October 11 th	West Townshend
Benavides, Kali	Boston, Massachusetts	Holt, Nicholas	Boston, MA	October 11 th	Townshend
Fillion, Sierra	Townshend	Cleary, Kevin	Townshend	September 27 th	Townshend
Privee, Heather	Townshend	Jillson, Keith	Townshend	October 28 th	Townshend
McNeely, Olivia	Townshend	Hussaini, Hadi	Brattleboro	November 13 th	Townshend

DEATHS

NAME	AGE	DATE	RESIDENCE
Vachon, Jean	65	January 3 rd	Townshend
Squires, Esther May	84	January 8 th	Townshend
Alin, Per Anders	96	January 12 th	West Dover
Diak, Stefan A.	72	February 4 th	Bellows Falls
Rice, Donna L.	73	February 27 th	Grafton
Pinkham, Galen Thomas	81	March 23 rd	Grafton
Lathrop, Susan	78	April 12 th	Grafton
Matt, Paul M.	67	May 5 th	West Wardsboro
O'Neill, Liz Kathryn	78	May 14 th	Brookline
Roemer, Michael	97	May 22 nd	Townshend
Gregory, Patrick Bolton	93	May 27 th	West Halifax
Lee, Clint Armstrong	83	April 10 th	Grafton
Caron, Marc A.	78	June 13 th	Chester
Hepburn, Catherine Brooke	92	June 24 th	Townshend
Bellin, Whitney Gay	57	July 3 rd	Townshend
Harris, Darlene E.	78	July 8 th	Bellows Falls
Hart, Claire Muriel	89	July 16 th	Townshend
Adams, Jr., Francis Raymond	81	July 27 th	Townshend
Elliott, Sylvia Cecelia	93	July 30 th	Townshend
Donna, Herman J.	74	August 1 st	Townshend
DeMague, Dean Alyn	55	August 3 rd	New Milford, Connecticut
Anderson, Kathleen M.	78	August 7 th	Brattleboro
Lindquist, Jr., Harold Chester	86	August 30 th	Jamaica
Smith, Wallace Henry	89	August 31 st	Swanzey, New Hampshire
Gerber, Colleen Marie	62	September 13 th	Palmyra, Pennsylvania
Phoenix, Lois	97	September 16 th	Townshend
Frisk, Nils K.	86	September 20 th	Townshend
van den Bergh, Rosmarie	96	September 28 th	Townshend
Alexander, Constance T.	85	August 19 th	Brattleboro
Olsen, Roger	84	November 2 nd	Townshend
Lemire, Kenneth	91	August 19 th	Townshend
Shirks, Allan	77	December 5 th	Townshend
Mulhern, Jr., Edward	77	December 8 th	Townshend
Fusco, Steven James	56	December 13 th	Marlboro
Hoffmann, Martha	89	December 18 th	Townshend
Melia, Graham	64	December 23 rd	Townshend
Williams, Mary	94	December 27 th	Andover

**OFFICIAL RESULTS
2025 ANNUAL MEETING**

The legal voters of the Town of Townshend are hereby notified and WARNED to meet at Dutton Gymnasium, located at 2030 VT Route 30, on Tuesday, March 4, 2025, at 9:00am, to act upon the following articles, viz:

ARTICLE I: To choose a moderator for the ensuing year.

David Liebow

ARTICLE II: To act upon the July 1, 2023 – June 30, 2024 independent auditor's report.

YES

ARTICLE III: Shall the voters authorize the Treasurer, pursuant to 32 V.S.A. § 4791, to collect current taxes and to add \$1,500.00 for the treasurer's salary.

YES

For informational purposes to be discussed in ARTICLE VII under the General Fund budget.

Town Clerk: \$42,503.00

Town Treasurer: \$34,168.00

Selectboard:

(1) Chair: \$1,500.00

(4) Members: \$4,800.00

Casual Labor: \$17.98 per hour (2.5%)

ARTICLE IV: To elect all Town Officials for the ensuing year(s):

Town Clerk:	(1) 1 year term
Town Treasurer:	(1) 1 year term
Selectboard:	(1) 3 year term
Selectboard:	(2) 1 year term
Listers:	(1) 3 year term
Delinquent Tax Collector:	(1) 1 year term
First Constable:	(1) 1 year term
Second Constable:	(1) 1 year term
Cemetery Commissioner:	(1) 5 year term
Library Trustee:	(1) 5 year term
WRMUED Representative	(1) 3 year term

ARTICLE V: To see if the Town will authorize the Selectboard to set a tax rate sufficient to cover all monies raised for municipal entities for the period July 1, 2025 through June 30, 2026, and to borrow money in anticipation of taxes?

YES

ARTICLE VI: To see if the Town will authorize its Property Tax Collector to receive its Real Property Taxes quarterly, August 25, 2025, November 25, 2025, February 25, 2026, and May 26, 2026. Monthly interest will be charged at the rate of one-half percent (.5%) or fraction thereof, Interest of one percent (1.0%) or fraction thereof plus penalties will commence on May 30, 2026?

YES

ARTICLE VII: To see if the Town will vote to appropriate **\$646,435.00** to pay for the running expenses and liabilities of the Town of which **\$278,312.00** to be raised in taxes?

YES

Official Results (cont)
2025 ANNUAL MEETING

ARTICLE VIII: To see if the Town will vote to appropriate **\$1,039,752.00** to pay for the running expenses and liabilities of maintaining the Town's roads of which **\$834,455.00** to be raised in taxes?
YES

ARTICLE IX: To see if the Town will vote to raise **\$77,850.00**, by taxation, for the running expenses and liabilities of the library. **YES**

ARTICLE X: To see if the Town will raise **\$2,100.00**, by taxation, for the Old Cemetery Fund?
YES

ARTICLE XI: To see if the Town will vote to establish a Highway reserve Fund to be used for highway infrastructure projects as well as the purchase, current, and future leasing and repair of highway equipment in accordance with 24 V.S.A. §2804? **YES**

ARTICLE XII: To see if the Town will vote to raise, by taxation, and appropriate **\$500,000.00** to the Highway Reserve Fund with the following allocation:

1. \$200,000 to be used towards funding highway infrastructure.
2. \$300,000 to be used towards funding current leases (for FY26 only, after which leases will be added as a budgetary line item), as well as future purchases, leasing, and repair of highway equipment.

1. YES 2. Amended to \$200,000

ARTICLE XIII: To see if the Town will vote to move highway surplus funds up to \$75,000.00 into the Highway Reserve Fund? **YES**

ARTICLE XIV: To see if the Town will vote to raise **\$20,000.00**, by taxation, to be placed in the Fire Truck Capital Fund toward a future pumper? **YES**

ARTICLE XV: To see if the Town will vote to raise **\$10,000.00**, by taxation, to be placed in the Fire Pond Reserve account toward a future fire pond or maintenance of the existing fire ponds?
YES

ARTICLE XVI: To see if the Town will vote to raise **\$22,388.00**, by taxation, for the support of Social Services, as recommended by the Social Services Committee? **Amended to \$19,488**

ARTICLE XVII: To see if the Town will vote to maintain the current trash collection system with the following modifications: institute an annual charge of \$100.00 for the transfer station "Hang Tag" and to charge \$4.00 per town trash bag **Amended- NO to annual charge of \$100 YES to \$4 per trash bag**

ARTICLE XVIII: To see if the Town will vote to authorize the Selectboard to acquire land by gift or purchase for municipal forest to promote reforestation, water conservation and good forestry practices? **YES**

ARTICLE XIX: To see if the Town will vote to set the first Tuesday in March 2026 as the date for the 2026 Town of Townshend Annual Meeting? **YES**

ARTICLE XX: To transact any other non-binding business to properly come before said Meeting?
YES

FRIENDS OF THE TOWNSHEND TOWN HALL AND OPERA HOUSE - 2025 ANNUAL REPORT

The Friends of the Townshend Town Hall and Opera House was formed in early 2025 in response to a shared recognition that while the Town Hall remains the physical and symbolic center of Townshend's civic life, its most visible public-facing exterior spaces required renewed care and stewardship. Organized as an independent, volunteer-led citizens' initiative, the Friends requested no Town funding and worked in coordination with the Town and Selectboard, deferring all structural and capital decisions to established municipal processes.

From the outset, the Friends adopted a deliberately restrained approach to preservation. All work was cosmetic, reversible, and historically sensitive, intended to restore dignity, improve appearance, and prepare key areas for future Town-led preservation efforts without altering original architectural fabric. Planning and execution were carried out entirely by volunteers, reflecting a shared commitment to careful stewardship.

Between late June and August 2025, Friends volunteers contributed more than 250 hours of labor and donated over \$7,000 in materials and supplies. Work focused on the building's primary public approach and entry sequence and included cleaning and restoration of concrete walkways, stairs, and ADA ramp surfaces; gentle cleaning of the front porch ceiling, trim, light fixtures, plaques, signage, and bulletin board; preservation of memorial plaques and the historic fire alarm box; restoration of the main public entrance doors, trim, transom, and ADA railings; repainting of the second-floor veranda railing; and light restoration of original porch windows. Collectively, these efforts restored the Town Hall's outward dignity, improved accessibility aesthetics, and reaffirmed its role as a welcoming civic landmark.

By the end of the summer, the cumulative effect of many small, careful projects had visibly transformed the Town Hall's public face and demonstrated that preservation is not solely a governmental function, but a shared community responsibility grounded in respect for history and place.

On August 1, 2025, following completion of the summer's work, the Town hosted a community gathering at the Town Hall to honor the Dutton-Boardman family legacy and formally introduce the Friends to the public. More than fifty residents attended an evening of historical storytelling, music, remarks by Town officials, and recognition of the building's 105-year history. The event served as a public acknowledgment of stewardship already underway.

During 2025, the Friends also reestablished a coordinated program of historically appropriate seasonal exterior decorations, restoring an older civic tradition in which the Town Hall visually marked the passage of the year and reflected the shared rhythms of community life.

All work described in this report was performed by volunteers. Sustained leadership, planning, and hands-on labor were provided by Marilee Attley, Kim Ciklin, Pat Corbett, Robert DeSiervo, Maddie Grant, Craig Hunt, Anna Jennings, Liza Martin, Catherine Marrow, Charles Marchant, Laura Richardson, Andy Snelling, Nick Suarez, Kurt Tietz, and Ellenka Wilson.

Looking ahead, the Friends envision the second-floor Opera House once again serving as an active forum for Townshend's civic, cultural, and educational life.

Townshend Municipal Budget & Property Tax Dollars

The selectboard has created the 'pie chart' below to provide a quick view of taxes raised for the FY26 Townshend Municipal budget as voted by the community March 4, 2025, across its three (3) fund areas:

- Highway Fund \$834,455
- Special Articles \$529,438
- General Fund \$279,812

Additionally, because Education is always a significant part of any municipality Property Tax rate, we also provide a pie chart that includes the Education portion (\$3,816,826) for your knowledge.

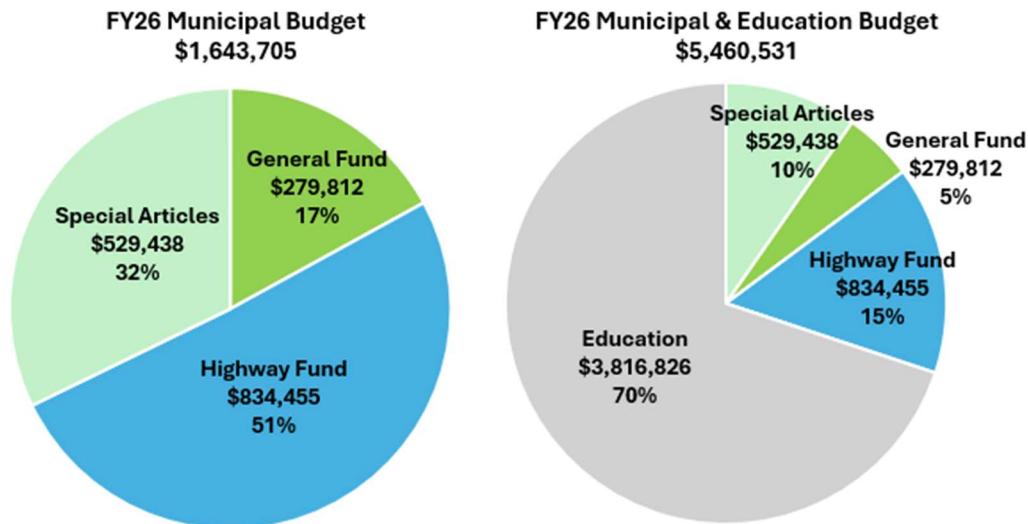


Photo by Sandy Glaser

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Townshend, VT 05353**

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**Please bring this report to
the Annual Town Meeting
Dutton Gym
2030 VT Route 30
Townshend, VT 05353
Tuesday, March 3, 2026 9:00 am**